

Letter of Consent Study and Employment Type of Adjunct Assistant of Planned Students in Yuan Ze University

To guarantee your rights and interests, please read the following contents carefully in details and check the signature under the type

Type	<input type="checkbox"/> Study-type assistant	<input type="checkbox"/> Employment-type assistant
Relevant treatment principles	1. "Principle of the Ministry of Education for strengthening the study and labor rights and interests guarantee of adjunct assistant of students in schools above junior college". 2. Key points to deal with the study and labor rights and interests guarantee of adjunct assistant of students in schools above junior college.	1. "Guide principle of the Ministry of Labor of labor rights and interests guarantee of adjunct assistant in schools above junior college". 2. Key points to deal with the study and labor rights and interests guarantee of adjunct assistant of students in schools above junior college.
Definition	It belongs to the course study or service study etc. with study as the main purpose and scope, and is not the employment relation with consideration. 1. Course study: a part of the course and thesis research, or a condition of graduation. 2. Service study: the auxiliary service of participating in the school public benefit and for the purpose of not getting remuneration.	The student adjunct assistant employed by the school, and commanded and supervised by the school or project manager to assist the plan work, and obtain salary by providing labor.
Rights and obligations	As per the student and relevant provisions of the school.	As per the Labor Standard Act (LSA) and other labor decrees, as well as relevant provisions of the school (like labor health protection and labor retirement).
Attribution of research achievement	1. The advisor only provides the concept guidance, the students enjoy the copyright (research report, or bachelor, master and doctoral theses); the advisor participates in the content expression and jointly complete the report with students and jointly enjoy the copyright. 2. The research results follow Clause 5.2 of the Patent Law, except as otherwise stipulated in the Patent Law or the contract, if the students are the inventors, new utility creators and designers, they enjoy the patent application right for their own research achievements, and apply for patent to the patent authority as stipulated in Clause 1 of the same article. However, if others (like the advisor) have substantial contribution to the output of research achievements, they shall also be listed as the co-inventors.	Relevant research results output for the assistance of or participation in the research plan shall comply with the following: 1. As specified in Article 11 of Copyright Act, the school enjoys the intellectual property right. 2. As specified in Article 7 of Patent Act, the patent right of the research achievements shall belong to the school.
Signature of adjunct assistant	<input type="checkbox"/> I have read the notes above. I agree to act as _____ plan study-type adjunct assistant, and record the course study contents, participate in the plan record and attendance with the agreed assistant sign-in system for filing. <div style="display: flex; justify-content: space-between;"> Signature of adjunct assistant Date: </div>	1. I agree to comply with the agreement in the labor contract and comply with relevant specifications of plan personnel of the school. For example, sign in and sign off in person according to the actual work time and handle leaving formalities in case of leaving in the middle way. 2. I agree that the research, teaching or other achievements generated by the labor shall belong to the school. 3. For the salary received, I agree to report and make expenditure as specified by the school and the plan subsidy unit. 4. The foreign students shall apply for the work permit as specified in the Employment Service Act. 5. <input type="checkbox"/> I have read the notes above and agree to act as _____ plan the employment-type adjunct assistant. <div style="display: flex; justify-content: space-between;"> Signature of adjunct assistant Date: </div>

Signature of project manager	<p>1.The study activity shall be directly related with the course study or service study scope.</p> <p>2.There shall be clear corresponding courses, there shall be practice activity, thesis guiding, research or relevant study activity implementation plan during teaching.</p> <p>3.The teachers shall have professional knowledge and behaviors to guide the students.</p> <p>4.<input type="checkbox"/>I have read the notes above and agree to apply for the study-type adjunct assistant.</p> <p>Signature of project manager Date:</p>	<p>1.The employment-type adjunct assistant applies to LSA, and it is required to comply with relevant labor decrees and relevant provisions of the school.</p> <p>2.It is required to handle the labor (health) protection matters before the adjunct assistant takes on office, without tracing the employment period.</p> <p>3.The salary, work hours and extension of work time shall comply with the provisions of labor act, besides, the salary, work hours and other labor conditions may not be changed at will; the employment-type adjunct assistant shall have attendance record audited as specified by the school and LSA.</p> <p>4.The employment period of the employment-type adjunct assistant may not be terminated in advance at will; notwithstanding Article a and Article 13 of LSA, in case of severance as specified in Article 20, it is required to notice and calculate the severance fee as specified and send notice to the personnel section in writing 14 days before leaving.</p> <p>5.<input type="checkbox"/>I have read the notes above and agree to apply for the employment-type adjunct assistant,</p> <p>Signature of project manager Date:</p>
Notice	<p>*This letter of consent is made in three copies, with each party holding one, and one copy sent or the administrative checking together with the application form and then checked by the accounting section.</p>	<p>*This letter of consent is made in three copies, each party holds one, and another one is send with application form and labor contract for administrative approving process. After the process completed, the document should be kept in accounting section, and notice the personnel section for additional insurance procedure.</p>

Remarks: in case of dispute of student adjunct assistant to the affirmation of relation between both parties, it is required to appeal to the treatment team (students affairs division, extension 2238) within 10 days from the next day of signing of this letter of consent.