

Yuan Ze University Regulations for Students of International Bachelor Programs Applying for Change of Major

Passed by the 1st Academic Affairs Meeting of the 2017 School Year, September 27, 2017

Amended by the 7th Academic Affairs Meeting of the 2019 School Year, June 17, 2020

Amended by the 1st Academic Affairs Meeting of the 2023 School Year, September 27, 2023

Article 1 “Yuan Ze University Regulations for Students of International Bachelor Programs Applying for Change of Major” is provided to offer students of International Bachelor Programs a flexible and wide range of learning channels.

Article 2 Students of International Bachelor Programs who are not interested in the current major to which they are enrolled may apply for a change of major after they have completed their first academic year of studies. Each student can only apply one time. Each department may establish its own criteria for reviewing applications.

Article 3 Students of the same College who want to apply for transferring into International Bachelor Programs shall meet all the criteria set forth by the program. The International Bachelor Program will select the best students for admission.

Article 4 Students who apply for a change of major into or out of International Bachelor Programs shall file an application during the 2nd semester of each academic year.

Article 5 Application procedures:

1. Students applying for a change of major into or out of International Bachelor Programs shall fill out an application form, which must be signed and approved by the applicant's parents or guardians (except for students who meet the legal age requirement of adulthood under the Civil Code). The application form shall be submitted to Registration Division of Office of Academic Affairs along with the applicant's personal development plan and transcript of the previous semesters. These documents will then be sent to the corresponding department for reviewing and approval.
2. Based on the reviewing results of the corresponding department, students may be required for a grade repetition due to their ability levels; those who don't accept the requirement will be deemed as to waive the application.
3. The review results shall be approved by the meetings of accepting departments and sent to Office of Academic Affairs to process the change of an applicant's student status which shall be based on the applicant's order of department preference. The change of an applicant's student status will be effective beginning from the next semester after the application.

Article 6 Matters not specified herein shall be governed by “Yuan Ze University Regulations for Change of Major”.

Article 7 These regulations shall be implemented following the approval of the Academic Affairs Meeting, modifications shall follow the same procedure.