

Yuan Ze University Regulations for Admission into College, Department, Degree Program through Senior Vocational School Recommendation and Selection

Passed by the 3rd Student Recruitment Committee Meeting, Academic Year 2010, on December 24, 2009
Approved for future reference by Ministry of Education in the Letter Tai-Gi-2-Tzu No.0990006388, on January 21, 2010

1. These regulations are established pursuant to “Regulations for Admission into Two-year or Four-year Program of Junior College through Recommendation And Selection” constituted by the Ministry of Education. The purpose of these regulations are to pursue aptitude- and expertise- based development of students, to ensure the independence for recruiting students of each college/department/degree program, and to process matters relating to the recruitment of students based on the principles of equity, justice and openness.
2. “Admission through recommendation and selection” mentioned in these regulations refers to the recommendations made by senior vocational schools of eligible graduates of the present year who meet the qualifications required by the university’s colleges, departments or degree programs. Those graduates will be admitted into the university via the selection process done by Technological and Vocational College Joint Selection Committee based on their grades of Joint Achievement Test.
3. Colleges, departments or degree programs shall list basic requirements and relevant notifications such as qualifications, screening subjects, screening criteria, verification of certificates or licenses, admission methods, admission quotas, send to Office of Academic Affairs for coordination, submit to Student Recruitment Committee for approval before being put into student recruitment regulations. Matters relating to the designated subjects of screening shall be processed based on relevant regulations.
4. Matters relating to the screening affairs shall be processed in the following procedures:
 - (1) Graduates of the present year will be screened through basic requirements made by colleges/departments/degree programs via the selection process done by Technological and Vocational College Joint Selection Committee based on their grades of Joint Achievement Test. After the committee sends the university grades and relevant documents of students who meet the basic requirements, Office of Academic Affairs shall notify those students as well as their vocational schools to take part in the designated subjects of screening test held by the university.
 - (2) Verification of certificates or licenses: After registering for the designated subjects of screening test, eligible graduates recommended by their schools shall submit their award certificates/proofs of skills competition and their Technician Certificates to the university. Colleges/departments/degree programs as well as Technological and Vocational College Joint Selection Committee shall verify these certificates to see if the graduates meet the requirement for getting extra points.

- (3) Designated subjects of screening test: The following affairs shall be established by colleges/departments/degree programs and submitted to Student Recruitment Committee for approval.
 - a. Designated subjects may include written test, interview, field test, practical work, or review of the qualification of graduates being recommended.
 - b. Holding of the screening test: One to four designated subjects shall be adopted for the screening test which shall be done within two-day period. The recommendation-related documents (including reference documents) submitted by eligible graduates shall be included in the scoring of designated items or provided as reference for interview by colleges/departments/degree programs.
 - c. Place and time of the screening test shall be decided by colleges/departments/degree programs and submitted to Student Recruitment Committee for arrangement.
 - d. Grading criteria shall be established and put into student recruitment regulations as reference.
- (4) Announcement of admission: Student Recruitment Committee shall establish the minimum admission requirements and the admission shall be determined by the total grades of examinees which include grades of Joint Achievement Test, grades of designated subjects of screening test, high school grades, extra points earned through attending skills competition with awards or certificates. The admission list and a copy of grades list of screening test shall be announced by the university and shall be submitted to Technological and Vocational College Joint Selection Committee. The following documents shall be sent by the university to senior vocational schools and then shall be passed to the schools' students: grades of screening test received by examinees, notification of admission, regulations for inquiring the grade of screening test.
5. According to the regulations of the Ministry of Education, universities receiving "Award for Teaching Excellence Project" can recruit students of senior vocational schools with additional quota of one to five students.
6. Examination affairs of screening tests shall be processed in the following methods:
 - (1) Test questions of written tests of the designated subjects shall be generated by relevant faculties appointed by the dean or chairman of colleges/departments/degree programs. University personnel engaged in handling examinations are responsible for making the sealed list of examinees, admission cards, test questions and test papers.
 - (2) Interview, field test, practical work or other test methods shall be processed by colleges/departments/degree programs based on relevant regulations.
 - (3) Colleges/departments/degree programs shall submit the examinees' grades reports of designated subjects of screening test as well as other relevant documents to Office of Academic Affairs for the counting of total grades of examinees according to their performance of screening tests and the university's grading criteria. Office of Academic Affairs shall make the grades list of examinees of colleges/departments/degree programs in sequence from high to low and the list shall be submitted to Student Recruitment Committee which shall hold a meeting to make decisions about the minimum requirements for acceptance as well as the quota of admission.

The priority of acceptance shall be determined by the total grades of examinees in sequence from high to low; those who don't meet the minimum requirements for acceptance shall not be accepted even there is quota vacancy. For the same total score, the order of admission shall be subject to the method stipulated in student recruitment regulations.

7. Students being admitted into the university through recommendation and selection must not apply for taking part in joint admissions for colleges by registration and placement except for those who have made a written request for the university to relinquish their qualifications.
8. Students being admitted into the university through recommendation and selection may apply for change of major beginning from the second year of study; students may also take a school transfer examination based on their needs of study.
9. These regulations will be adopted by Student Recruitment Committee for ratification and implementation, as shall amendments when they are made.

If any controversies or disputes occurred regarding clauses of the contract, it shall always refer to its Chinese version.