

Yuan Ze University Emergency Medical Escort Procedure

Approved at the 2nd Administrative Meeting of the 84th Academic Year,

dated Sep.25, 1995

Amended and approved at the 7th Administrative Meeting of the 89th Academic Year,

dated Feb.26, 2001

Amended and approved at the 26th Administrative Meeting of the 93rd Academic Year,

dated Jun.09, 2005

Amended and approved at the 24th Administrative Meeting of the 105th Academic Year,

dated Jul.26, 2017

1. The following procedure is established to promptly transport students in need to receive emergency medical treatment to ensure their physical and mental health.
2. Should the student encounter an emergency,
 - A. During working hours (school hours), preliminary diagnosis shall be offered by the school doctor or nurse, and the following procedures shall be implemented:
 - ①. The medical personnel shall handle it directly or refer the student to the health center for rest and observation for minor injuries or illnesses.
 - ②. For injuries or illnesses requiring medical treatment but without life-threatening conditions, the following procedures shall be implemented when the medical personnel at school finish the initial treatment:
 - a. Notify relevant personnel:
 - On-duty instructor or the academy's military instructor.
 - Homeroom teacher.
 - Parents or other family members.
 - b. If necessary, the on-duty instructor, academy's military instructor, or homeroom teacher should escort the student for further medical treatment.
 - c. Use of transportation:
 - Taxi
 - Vehicle of faculty or staff.
 - Ambulance
 - ③. For cases with severe conditions and life-threatening conditions, the following procedures shall be implemented when the medical personnel at school finish the initial treatment:
 - a. Notify relevant personnel:
 - On-duty instructor or the academy's military instructor.
 - Dean, department head, and homeroom teacher.

- Parents or other family members.
 - Higher-ranking officials above the Dean of Student Affairs (the case should be reported in compliance with the procedure stipulated by the Campus Security Notification System).
- b. Escort the student for medical treatment: medical personnel
School medical personnel should escort the student for medical treatment?
 - c. Use of transportation: ambulance
- B. If the incident occurs during off hours, the campus security on-duty personnel, dormitory counselor, or student representative shall accompany the student for medical treatment and notify the student's parents or other family members.
 - C. The expenses for emergency medical transportation shall be applied for reimbursement according to school regulations.
 - D. If the patient needs to be hospitalized after medical treatment, the escorting personnel shall handle it on behalf of the student and notify the parents or other family members as soon as possible.
 - E. If a student needs urgent surgery or examination and the parent is not at the scene to sign the consent form, the accompanying personnel must sign as witnesses along with the hospital staff or social worker.
 - F. The escorting personnel shall stay with the patient and provide care until the parents or family members arrive and offer them sufficient instructions before leaving.
3. Liability for emergency medical transportation:
Should there be any administrative or legal issues arising during the process of emergency medical transportation, examination, and treatment, the school shall engage legal advisors to handle them on behalf of the school.
 4. The procedure above and any future amendments shall be implemented upon the approval of the YZU administrative meeting.

Note:

Should there be any controversies or disputes regarding the clauses, they should be arbitrated and referred to the Chinese version.