

YZU Regulations for Full-time Staff to Part-time Teach in YZU

Passed by the 16th Administrative Committee of the 1994 School Year, November 21, 1994

Amended by the 12th Administrative Committee of the 1997 School Year, June 22, 1998

Amended by the 14th Administrative Committee of the 1997 School Year, July 13, 1998

Article 1 Applicants: organizational staffs in University.

Article 2 Qualifications:

1. with a master degree or higher of a domestic or foreign school at the level of graduate school recognized by the Ministry of Education;
2. have served University for above one year and whose performance evaluation in the past year were both above A;

Article 3 Schedule of application: shall be processed in accordance with the semester; the appointing unit shall appoint the staff before the end of April for the first semester and before the end of November for the second semester.

Article 4 Examining procedure: the office director shall approve the staff's application first and then the department (graduate school, center) that the course is in shall process the appointing procedure.

Article 5 Examining standard: new courses shall reach the requirement for the academic and professional fields, and shall be examined by Teacher Evaluation Committee of Department and of School.

Article 6 Restrictions of courses:

1. restriction of staff number: staff number shall not be above thirty percent of the 1st rank department's staffs to avoid affecting the running of administrative affairs of each unit;
2. hours of teaching: one course only for each semester and four hours at most for each course;
3. time of teaching: shall be arranged after 4 : 10 p.m. to avoid affecting the job duties and to avoid the imbalance of the labor load of a unit; besides, the personnel shall come to work early at the date of teaching;

Article 7 These regulations are adopted by Administrative Committee, as shall amendments when they are made.

If any controversies or disputes occurred regarding clauses of the contract, it shall always refer to its Chinese version.