



電腦選課系統

使用說明

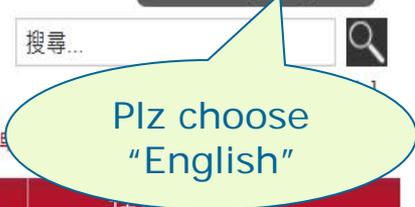
**Course Selection System
Manual**

Step 1- Visit the YZU front page at <http://www.yzu.edu.tw> , and click **【English】** vision



繁體中文 | English

搜尋...



註冊繳費 | 資訊服務 | 教學

認識元智 | 招生資訊 | 學術研究單位 | 學校行政業務 | 頂尖研究中心

A large, colorful banner for the Yuan Ze University Portal. It features a large play button icon on the left. The text '元智大學 Portal' is prominently displayed in the center. Below it, '課程消息 Android App' and '考試時程' are visible. At the bottom of the banner, there are icons for '學期成績查詢' and '作業清單'. The background is a soft, multi-colored gradient.

A grid of nine colorful icons representing various services. The icons are: Portal (green arrow), 個人信箱 (pink envelope), 圖書館 (blue books), 選課系統 (purple checkmark), 各項服務 (blue people), 在校生 (yellow person), 未來學生 (blue group), 教職員 (orange person), and 校友 (green graduation cap).

高中生專區

新聞與訊息



YZTUBE

Step 2- Please select **【Course Selection System】**



繁體中文 | English

Search ...



[Google Search]

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Admissions

Academics

Administration

Research Center of Excellence



Terminal Learning Messages University Curriculum
Yuan Ze Portal
Lessons Android App My Library
Student Internship



Portal



E-mail



Library



Course Selection



Visitors



Current Students



Active Students



Faculty/ Staff



Alumni

Plz select
“Course Selection System”

Events & Calendars

Headlines

★ NEWS ★

YZTUBE

Step 3- Please Select 【On-line Course Selection】

電腦選課(On-line Course Selection)

元智大學課程查詢系統(Yuan Ze University - University Curriculum)

Plz select
“On-line Course
Selection”

選課系統個資聲明

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- 2.保護或防衛相關網路民眾的權利或所有權。
- 3.為保護本網站各相關單位之權益。

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- 1.配合司法單位合法的調查。
- 2.依法配合相關權責機關依職務需要之調查或使用。
- 3.符合相關法令與規範之安全保護要求下，進行網站服務維護管理及系統調整等作業。

Step 4- Enter yours account (student ID: s*****) and PIN number (Change your PIN number for the first-time users)

The screenshot shows the '元智大學學生選課系統' (Yuan Ze University Student Course Selection System) login page. The interface includes a language selection dropdown set to 'English', a login form with fields for '帳號' (Account) and '密碼' (Password), and a CAPTCHA. A red box highlights the 'English' dropdown, with a callout bubble saying 'Plz select "English"'. Another red box highlights the account field, with a callout bubble saying 'Enter yours account (student ID: s*****) and PIN number (Change your PIN number for the first-time users)'. A third red box highlights the password field, with a callout bubble saying '帳號輸入為:s+學號, 如s921101 第一次使用選課系統, 請先進入個人Portal更改密碼'. A red oval highlights a note: '請使用Microsoft Internet Explorer 7 以上正式版的WWW瀏覽器。'. The right side of the page contains a list of instructions for course selection.

元智大學學生選課系統

系統需求

- 請使用Microsoft Internet Explorer 7 以上正式版的WWW瀏覽器。

請選擇選課系統
請輸入您的帳號及密碼

帳號：
密碼：
請輸入圖中所示的校驗碼
0280

確定 取消

帳號輸入為:s+學號, 如s921101
第一次使用選課系統, 請先進入個人Portal更改密碼

有選課及課程開
處分繼

選課系

- 查課程：課程清單可依據系所年級及上課時間兩種方式來查詢你想加選的課程：
- 以系所年級查詢：點選畫面左上方的圖示即可轉換為查詢某系及某年級的課程。
- 以上課時間查詢：直接點選畫面右下方的課表清單,即可轉換為查詢某一時間全部系所開的課程。
- 加選：選擇左方課程清單中所要加選的課程,並點選於課程前方的圖示,稍待一會即可在畫面的右方的課表清單中看到加選的課程,表示已選成功。若系統顯示訊息視窗,則表示此課程可能因檔修,衝突...等因素而不允許加選。
- 退選：於右方課表清單中點選欲退選課程前方的圖示,稍待一會即可看見此門課已在課表清單中消失,表示退選成功。若系統顯示訊息視窗,則表示此課程可能因必修課,人數不足...等因素而不允許退選。
- 查課程詳細資訊：於左方課程清單,或者課表清單中點選一門課,稍待一會於下方訊息視窗中看到課程的詳細資料

右方按一下[結束選課]按鈕來結束,勿直接關閉視窗。系統會將你所選成功的課程再顯示一
確定無誤即可安心關閉視窗,結束選課,或者可選擇[顯示列印課表]。

9. 注意：
環境的限制,請勿連續按鈕動作,否則系統反應時間會更久。
台以上的電腦登入系統,否則造成個人選課資料不正確,請自行負責!
課系統後若5分鐘內沒有任何選課動作,系統將自動斷線。
統限制每位同學每次選課時間為5分鐘,時間到後自動斷線。

- 最後選課結果以教務處的資料庫記錄為準。

Step 5-Enter your account (s + student ID) & Password (Plz change your password during your first access to the system)

Yuan Ze University Course Selection System

Traditional Chinese

Please select Course Selection System

Please enter your account and password.

Account :

Password :

Please enter the verification code showed in the box.

WCUL

OK Cancel

The account is s + Student ID, ex: s921101
The first time to log on the Course Registration System, please enter "Portal" to change your
The first time to log on the Course Registration System, please enter "Portal"

If having any problems about course registration, please contact the Office of Academic Affairs, the extensions numbers are 2930,2933

Your individual ID no. is the password while first access

We recommend that your computer must have Microsoft Explorer 7 or above.

Registration Instructions

1. Login : please use "s" + student number as user name and school email account code to use the registration system. Please submit Personal Portal first to change your code then login the registration system.(Change PIN Number)

2. Courses Enquiry : It is arranged by department and time. :

3. Department : Click on the icon on the left above to enquire the course information.☑

4. Time : Click on the School Curriculum on the right below then you can acquire all the courses from the different departments.

5. Elect course : If you would like to select a certain course, click the icon on the left side of the course title.☑. If the course appears on the right form, it suggests that you select the course successfully into your curriculum. Or if the message windows appear, it suggests that you may not select the course for some reasons.

6. Withdraw : Click on the icon☑. If the course vanishes from your course curriculum on the right side form then it means that you have successfully withdrawn the course.

7. Course Enquiry : If you would like to know more information about certain course, you can click on the specific course then it will appear in the message windows.

8. Complete Registration : If you complete registration, click on the "Complete Registration". Do not close the windows directly; it may result in failure of previous registration. The system will show your full course again. If there is no any default in your course, then you can safely close your registration window. Or if you would like to copy curriculum form, you could click the icon "copy" to copy.

9. Notifications :

- Because of the limitation of WWW environment, do not double click the icon or it will take more time for the computer to response.
- Do not login the same account on two computers at the same time or it may cause defaults on personal information.
 - After login the registration system, if you do not operate it within 5 minutes, the system will automatically close.
- The standardize registration version is based upon Academic Affair Office.

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Step 6 - Access to the course selection system (Left-hand side : Course search; Right-hand side : Course list; Lower side: Course information)

選課系統

1002-The Second Stage of O... The maximum credits : 25 The minimum credits : 16 Taken credits : 20 Registration End

Chinese Linguistic
康湘宜

Course Search

Department :
602 Chinese Linguistics and Literature

Grade : 3 Grade

☉CC316,A,2 Editing and Covering(II)
☉CC362,A,3 Selected Author of Ci Poetry
☉CC366,A,3
☉CC367,A,3

	Tue	Wed	Thu	Fri
	<input checked="" type="checkbox"/> CC402,A		<input checked="" type="checkbox"/> CC367,A	
3	<input checked="" type="checkbox"/> CC402,A	<input checked="" type="checkbox"/> GS397,A	<input checked="" type="checkbox"/> CC367,A	<input checked="" type="checkbox"/> PL218,F
4	<input checked="" type="checkbox"/> CC402,A	<input checked="" type="checkbox"/> GS397,A	<input checked="" type="checkbox"/> CC367,A	<input checked="" type="checkbox"/> PL218,F
5				
6	<input checked="" type="checkbox"/> CC362,A	<input checked="" type="checkbox"/> CC232,A	<input checked="" type="checkbox"/> CC167,A	
7	<input checked="" type="checkbox"/> CC362,A	<input checked="" type="checkbox"/> CC232,A	<input checked="" type="checkbox"/> CC416,A	<input checked="" type="checkbox"/> CC167,A
8	<input checked="" type="checkbox"/> CC362,A	<input checked="" type="checkbox"/> CC232,A	<input checked="" type="checkbox"/> CC416,A	<input checked="" type="checkbox"/> CC167,A
9		<input checked="" type="checkbox"/> CC416,A		
10				
11				

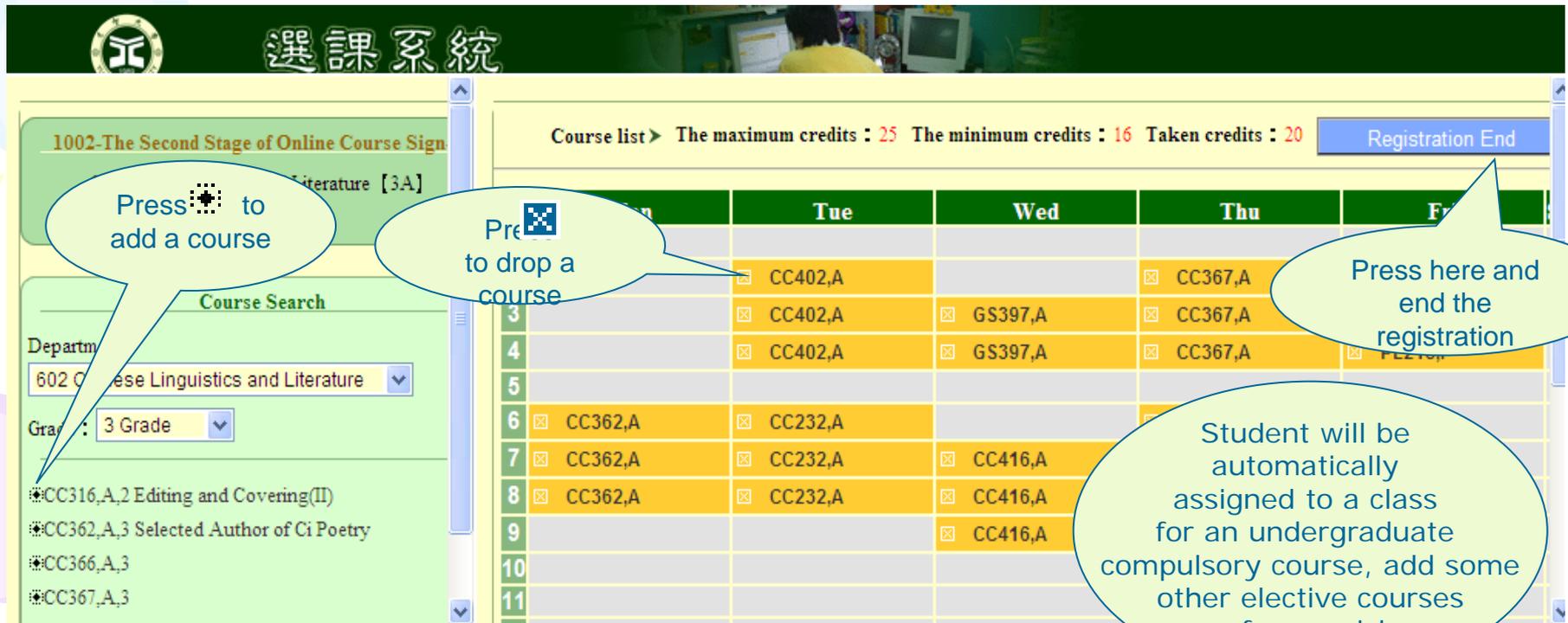
Define the dept/grade. Click and select what you want & relevant data will be shown below

Current credits taken , won't be able to drop if it's lower that the minimum credits load

You can also click the blank and search courses

Step 7- How to add & drop courses

Item	Content
Add 	Choose a course listed at left-hand side, it will be shown at the right-hand side course list once you add it  ; if a message window appears, it means you are not allowed to add it due to schedule conflict or department rules.
Drop 	Choose a course list at the right-hand side course list , it will not appear on the course list once you drop it  ; if a message window appears, it means you are not allowed to drop it due to minimum quota, i.e. 15 people for the undergraduate program, or 5 people for graduate program at the stage III online course selection (Ask the dept. offers the course if they can assist with your course drop)
Registration End	Do not close the window directly after using! Press "Registration End" and the courses selected will be shown again, double check and then close it if it is of your wish.



The screenshot shows the '選課系統' (Course Selection System) interface. On the left, there is a 'Course Search' panel with a department dropdown set to '602 Chinese Linguistics and Literature' and a grade dropdown set to '3 Grade'. Below this, a list of courses is shown, including 'CC316,A,2 Editing and Covering(II)', 'CC362,A,3 Selected Author of Ci Poetry', 'CC366,A,3', and 'CC367,A,3'. On the right, a 'Course list' table displays selected courses across days of the week (Tue, Wed, Thu, Fri). The table includes a 'Registration End' button in the top right corner. Three callouts provide instructions: one pointing to the 'add icon' (a circle with a dot) and saying 'Press  to add a course', another pointing to the 'drop icon' (a square with an X) and saying 'Press  to drop a course', and a third pointing to the 'Registration End' button and saying 'Press here and end the registration'. A large callout at the bottom right states: 'Student will be automatically assigned to a class for an undergraduate compulsory course, add some other elective courses of your wish'.

Student will be automatically assigned to a class for an undergraduate compulsory course, add some other elective courses of your wish

Item	Content
Find out course information	Choose a course listed at left-hand side and find out the course information below.
Date/lesson course data	Select a specific date & lesson of your wish at right-hand side , and relevant courses will be shown at the left-hand side.
Dept./grade course data	Click green button below course search , and switch to Dept./Grade course data.

 選課系統

1002-The Second Stage of Online Course Sign

Chin

Department :
602 Chin Linguistics and Literature

Grade :
Grade

- ☛CC316,A,2 Editing and Covering(II)
- ☛CC362,A,3 Selected Author of Ci Poetry
- ☛CC366,A,3
- ☛CC367,A,3

Course list > The maximum credits : 25 The minimum credits : 16 Taken credits : 20

Registration End

				Fri
5				
6	☛ CC362,A	☛ CC232,A		☛ CC167,A
7	☛ CC362,A	☛ CC232,A	☛ CC416,A	☛ CC167,A
8		☛ CC232,A	☛ CC416,A	☛ CC167,A
9			☛ CC416,A	

Click a course and its message will be shown as the message in red frame

網頁訊息

?

A course whose enrolled number is less than the minimum enrollment capacity can not be dropped. Sure to add this course 『CC362,A,3 Selected Author of Ci Poetry』 ?

Click a course already added and its detail will be shown below

CourseName	CourseID	Class	Credit	Department	Teacher	Check the minimum	Check the maximum	The minimum of	The maximum of student	Number of students registered	Course status	English Teaching	Internet teaching	Cross-field	Service learning	Fore lang

Step 8- Registration end

The courses selected will be shown again, double check and then close it if it is of your wish.

Your registration courses list is as following :

Serial Number	Course ID	Class	Course Name	Credit	Course Type	Teacher
1	CL165	P2	Chinese	2	Required course	林妙芬
2	CN102	B	Calculus(II)	3	Required course	李世凱
3	CN104	B	General Physics(II)	3	Required course	賴文彬
4	CN109	B	Programming Language	3	Required course	李建誠
5	CN111	B	Digital Logic Design	3	Required course	賴薇如
6	CN118	B	Logic Circuit Lab.	1	Required course	賴薇如
7	CN122	B	General Physics Lab.(II)	1	Required course	李建育
8	LC203	D2	English(II): Freshmen English; Entry-level	2	Required course	郭怡潔
9	MT109	B2	All-Out Defense Education and Researching of Military - All-Out Defense	0	Required course	王巧慧
10	PL101	L2	Physical Education	0	Required course	余泳樟

Show the courses table

Print

Please go to **Portal** to verify your course registration information!

Close the window, finish the registration process.

Step 9- Print out the class timetable :
click [Show the courses list](#) **→** **press** [Print](#) **,** and it's done.

Your registration courses table is as following :

	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1			Physical Education(Required course)免排		English(II): Freshmen English; Entry-level(Required course)3209		
2	Programming Language(Required course)70204		Physical Education(Required course)免排	General Physics Lab.(II)(Required course)70309	English(II): Freshmen English; Entry-level(Required course)3209		
3	Programming Language(Required course)70204	All-Out Defense Education and Researching of Military - All-Out Defense(Required course)2008		General Physics Lab.(II)(Required course)70309	Chinese(Required course)60203		
4	Programming Language(Required course)70204	All-Out Defense Education and Researching of Military - All-Out Defense(Required course)2008		General Physics Lab.(II)(Required course)70309	Chinese(Required course)60203		
5							
6	Logic Circuit Lab. (Required course)70308			General Physics(II) (Required course)70205	Calculus(II) (Required course)70112		
7	Logic Circuit Lab. (Required course)70308	Digital Logic Design(Required course)70204	General Physics(II) (Required course)70205	General Physics(II) (Required course)70205	Calculus(II) (Required course)70112		
8	Logic Circuit Lab. (Required course)70308	Digital Logic Design(Required course)70204		General Physics(II) (Required course)70205	Calculus(II) (Required course)70112		
9		Digital Logic Design(Required course)70204					
10							
11							
12							
13							
14							

[Show the courses list](#) [Print](#)

Please go to [Portal](#) to verify your course registration information!

[Close the window, finish the registration process.](#)

Step 10- Confirm the course list of the semester

Visit YZU front page, click **[English]** , and press **[Portal]** , enter your account & password



繁體中文 | English

Search ...



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	College of Informatics International Program	College of Humanities and Social Sciences IPHSSB		 E-mail
				 Library
				 Prospective Students
				 Faculty/ Staff
				 Alumni



Events & Calendars

Headlines



YZTUBE

Step 11- Select **【Elective System】** and click **【Course Selection List】** , you'll be able to search the course list of any semester.

Choose the semester course list of your wish

Quick Links

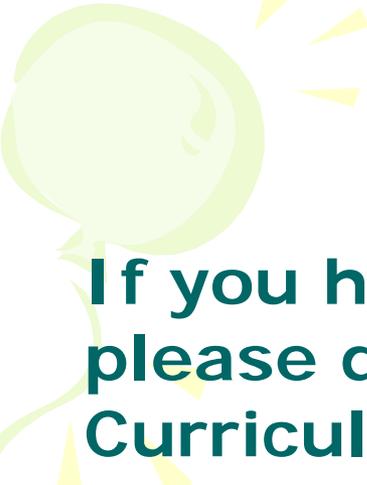
My Page

- Contemporary History of China
- All-Out Defense Education and Researching of Milit
- English(I); Freshmen English; Intermediate-level
- Introduction to Computer Science

Course Selection List • Drawing of Lots for Course Pre-selection • Course Selection System • Pre-election (Students without Priority for Course Selection)

1031 Course Selection List
1032 Course Selection List
 1033 Course Selection List

Year	Semester	Course Code	Class	Course Name	Course status	Credit	Status	Time	Room
103	2	CL165	P2	Chinese	Required course	2		503 504	
103	2	CN102	B	Calculus(II)	Required course	3		506 507 508	
103	2	CN104	B	General Physics(II)	Required course	3		307 406 407 408	
103	2	CN109	B	Programming Language	Required course	3		102 103 104	
103	2	CN111	B	Digital Logic Design	Required course	3		207 208 209	
103	2	CN118	B	Logic Circuit Lab.	Required course	1		106 107 108	70308
103	2	CN122	B	General Physics Lab.(II)	Required course	1		402 403 404	70309
103	2	LC202	D1	English(II): Freshmen English ; Intermediate-level	Required course	2		501 502	
103	2	MT109	B2	All-Out Defense Education and Researching of Military - All-Out Defense	Required course	0		203 204	
103	2	PL101	L2	Physical Education	Required course	0		301 302	



**If you have any inquiries,
please do not hesitate to contact
Curriculum Section, Office of Academic Affairs.**



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