**Yuan Ze University Application for Cross-System Courses**

Amended on June 1st, 2023.

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| **Applicant Information**  | **Date of Application** | \_\_\_\_\_\_\_/\_\_\_\_\_\_\_/\_\_\_\_\_\_\_ (yyyy/mm/dd) |
| **Name** |  | **Department of the Student's Major** |  | **System / Year** | * Graduate student, \_\_\_ year
* PhD student, \_\_\_ year
* In-service graduate student, \_\_\_ year
 |
| **Student ID Number** |  | **Phone Number** |  | **Semester of Academic Year** | \_\_\_\_\_\_\_\_\_\_\_\_\_ semester of\_\_\_\_\_\_\_\_\_\_\_\_\_ academic year |
| **Course Information** |
| **System** | **Course Code/Class** | **Course Title** | **Credits** | **Course Category** | **Reason for Application** | **Graduation Credits** | **Approved by Advisor** | **Course Instructor** | **Department of the Student's Major** |
| * Graduate/ PhD
* In-service graduate
 |  |  |  | * Required Course
* Elective Course
* Required Elective Course
 |  | * Counted
* Not counted
 | * Agree
* Disagree
 | (Signature) | (Signature) | (Signature) |
| * Graduate/ PhD
* In-service graduate
 |  |  |  | * Required Course
* Elective Course
* Required Elective Course
 |  | * Counted
* Not counted
 | * Agree
* Disagree
 | (Signature) | (Signature) | (Signature) |
| **Accumulated applied cross-system course credits (including this time) Total \_\_\_\_\_\_\_\_\_\_\_\_ credits** | **Approved by the Supervisor of****the Department of the Student's Major** | * Agree
* Disagree
 | (Supervisor Signature) |

**Instruction**:

1. Students need to fill in the "Applicant Information and Course Information" of the application form and submit it to the department office of the student's major after being signed by the "Advisor" and "Course Instructor". After being signed and approved by the supervisor of the department office of the student's major, it will be retained by the department office. For students who do not yet have an "Advisor", this field does not require a signature.
2. Students should submit this form (copy) to apply for additional selection to the course offering department and follow the course selection procedures of the course offering department. **Please log in to the "Course Selection System" again to confirm whether your "Course Selection List" is correct.** If you have any questions, please contact the course offering department office.
3. **Graduate students are allowed to count cross-system credits into graduation credits. Each department can set the upper limit for cross-system credits.** Students enrolled after the 112th academic year (inclusive) can take up to 6 credits, and those students enrolled before the 111th academic year (inclusive) are limited to a maximum of 9 credits. Please check the cross-system credit limit in the List of Compulsory and Elective Subjects of each department.
4. **PhD students taking In-service graduate courses are not allowed to be counted as graduation credits. Graduate students / in-service graduate students cannot take required courses cross system in the same department.**