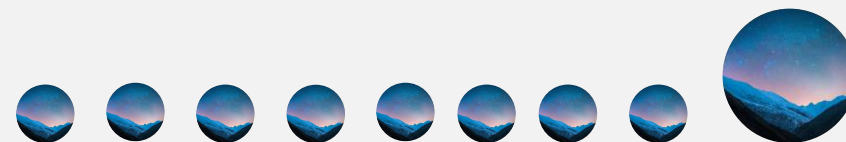


Yuan Ze University

Midterm Assessment

Instructions

Teaching Services Section,
Office of Academic Affairs
October 2025





Step 1 : Go to the **YZU Homepage** and click on **“Portal”**

Current Students

Prospective Students

Faculty/Staff

Alumni

 元智大學
YUAN ZE UNIVERSITY

E-mail

Portal

Library

Freshmen

News

Calendar

IT

About YZU

Admissions

Academics

Administration

ESDG

Multituser

Current Students

Prospective Students

Faculty/Staff

Alumni

Donation

SCHOOL AWARD

◆ National Sustainable Development Award.

◆ "Gold Award" in the Energy Conservation Benchmark Awards in the education

◆ Top 10 Sustainable Model Universities in Taiwan.

◆ EMI Bilingual Education Benchmark Project for Colleges and Universities.

◆ No.1 private university for obtaining the world's top 2% of scientists per faculty fields in Taiwan

Portal

E-mail

Library

News

IT Services

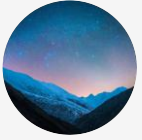
Main Menu

About YZU

Admissions

Academics

Administration



Step 2 : Log in using your **account** and **password**



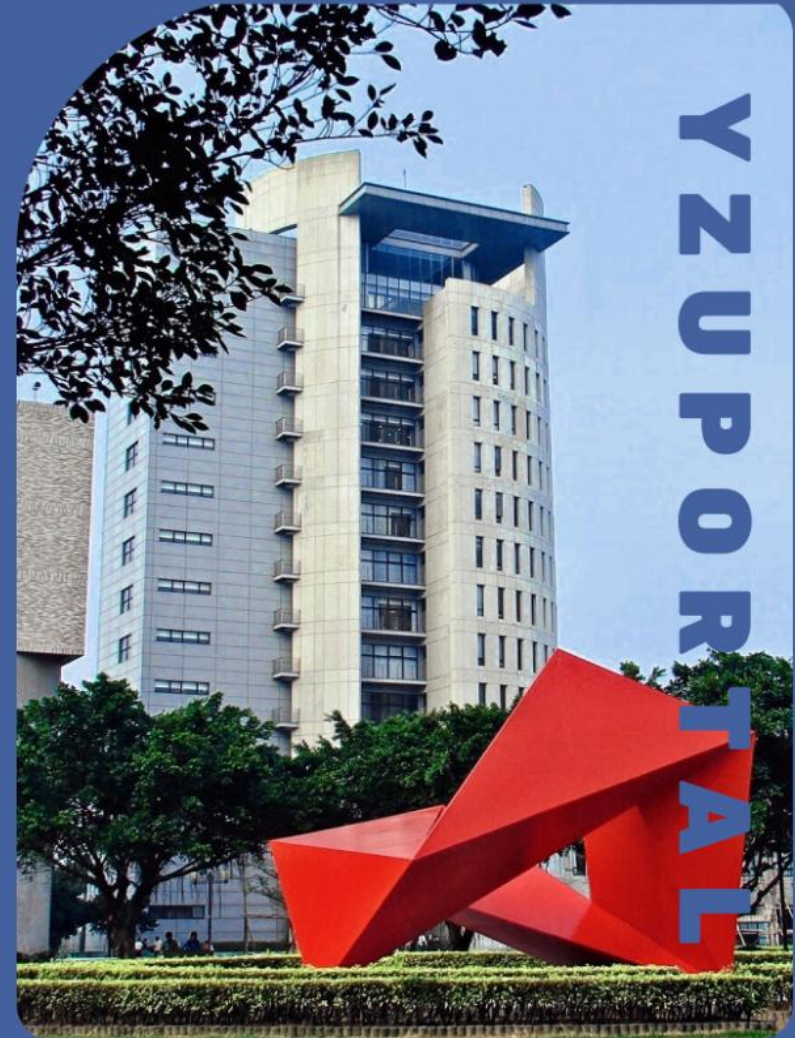
Account

Password

Login

TW | EN

For student accounts, please use 'S+ Student ID'.
Forgot your password? Contact Us at Library Service Counter or
Dial 4638800 ext 2321.





Step 3: Under the **Affiliated Pages section, click “More...”,
then select **Semester** → **Course Name****

The screenshot shows the PORTAL interface. On the left, a sidebar contains a 'Quick Links' menu with 'Budgets & Accounting', 'University Curriculum', and 'Affiliated Pages' (highlighted). Below 'Affiliated Pages' is a 'more...' button. At the bottom of the sidebar is a 'Subscribed Pages' section with 'hot...' and 'all...' buttons. The main content area has a green header 'Course Pages'. Below it is a list of course IDs: 11141, 11132, 11131, 11122, 11121, 11112, 11111, 11102, 11101, 1092, 1091, 1082, 1081, 1072, 1071, 1063, and 1062. The course 11141 is expanded, showing 'Computer Programming (I)' and 'Programming Lab.(I)'. Three red callout boxes provide instructions: '1. Click on “ more... ”' points to the 'more...' button; '2. Select “ Semester ”' points to the expanded course 11141; '3. Select “ Course Name ”' points to the course name 'Computer Programming (I)'.

PORTAL 99

Quick Links

- Budgets & Accounting
- University Curriculum
- Affiliated Pages**

Subscribed Pages

► more... ► hot... ► all...

Course Pages

- 11141
Computer Programming (I)
Programming Lab.(I)
- 11132
- 11131
- 11122
- 11121
- 11112
- 11111
- 11102
- 11101
- 1092
- 1091
- 1082
- 1081
- 1072
- 1071
- 1063
- 1062

1. Click on “ more... ”

2. Select “ Semester ”

3. Select “ Course Name ”



Step 4 : Click on “ Grades ” → “ Midterm Assessment ”

PORTAL

Quick Links

- Budgets & Accounting
- University Curriculum
- Affiliated Pages

Course Updates | Activities | Members | Administration

Latest News | Course Materials | Assignments | Discussion Forum | **Grades** | Students/Teaching Assistants | Attendance | Syllabus | Flipped Classroom

☐ Hide Read Activities.

1. Click on “ Grades ”

PORTAL

Quick Links

- Budgets & Accounting
- University Curriculum
- Affiliated Pages

Office of Academic Affairs

Mechanical Engineering

Course Updates | Activities | Members | Administration

Latest News | Course Materials | Assignments | Discussion Forum | Grades | Students/Teaching Assistants | Attendance | Syllabus | Flipped Classroom

1141學期EG008 A班 ▾ ♦ Grade Statistics ♦ Assignment Grade ♦ Participation Grade ♦ Custom Item ♦ Midterm Exam ♦ Final Exam ♦ **Midterm Assessment** ♦ Semester Final Grade ♦ Calculation Method ♦ Download ♦

2. Click on “ Midterm Assessment ”

Midterm Assessment Calculation Method	Semester Final Grade Calculation Method
Weight Settings	Weight Settings



Step 5 : Enter grades from A to D

PORTAL

99

Quick Links

Budgets & Accounting

University Curriculum

Affiliated Pages

more...

Subscribed Pages

hot... all...

Application Systems

Personal Profile

Personal Details

Change Password

Welfare Committee

G Suite Application

Activity Sign-up

My Library

Teaching Profile

Teaching Archives

Setup Student Ask for Leave

Ask for Leave Approval

Course Updates

Activities

Members

Administration

Latest News

Course Materials

Assignments

Discussion Forum

Grades

Students/Teaching Assistants

Attendance

Syllabus

Flipped Classroom

1141學期EG008 A班

Grade Statistics

Assignment Grade

Participation Grade

Custom Item

Midterm Exam

Final Exam

Midterm Assessment

Semester Final Grade

Calculation Method

Download

Midterm Assessment

The deadline for midterm assessment submission for 1141 semester is 2025/10/27 ~ 2025/11/10

Offering Department	Semester	Course Code	Class	Credit	Course Name	Teacher's Name
College of Engineering (工程學院) 1 degree	1141					

Print

Spreadsheet

Buffering

Send score to the Office of Academic Affairs

No.	Student number	Name	Nickname	Department	Buffering	Grade
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						

Grading System :

A = 80 or above

B = 70-79

C = 60-69

D = 59 or below



Step 6 : Click on “ Buffering ” → Confirm that the grades are correct → Click on “ Send score to the Office of Academic Affairs ”

PORTAL

Quick Links

- Budgets & Accounting
- University Curriculum
- Affiliated Pages

Subscribed Pages

Application Systems

- Personal Profile**
 - Personal Details
 - Change Password
 - Welfare Committee
 - G Suite Application
 - Activity Sign-up
 - My Library
- Teaching Profile**
 - Teaching Archives
 - Setup Student Ask for Leave
 - Ask for Leave Approval

Course Updates | **Activities** | **Members** | **Administration**

Latest News | **Course Materials** | **Assignments** | **Discussion Forum** | **Grades** | **Students/Teaching Assistants** | **Attendance** | **Syllabus** | **Flipped Classroom**

1141學期EG008 A班 ▾ ◆ Grade Statistics ◆ Assignment Grade ◆ Participation Grade ◆ Custom Item ◆ Midterm Exam ◆ Final Exam ◆ Midterm Assessment ◆ Semester Final Grade ◆ Calculation Method ◆ Download ◆

Midterm Assessment The deadline for midterm assessment submission for 1141 semester is 2025/10/27 ~ 2025/11/10

Offering Department	Semester	Course Code	Class	Credit	Course Name	Teacher's Name
College of Engineering (工程學院) 1 degree	1141					

Print **Spreadsheet** **Buffering** **Send score to the Office of Academic Affairs**

No.	Student number	Name	Department	Buffering	Grade
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					

1. Click on “ Buffering ”

2. Confirm that the grades are correct

3. Click on “ Send score to the Office of Academic Affairs ”



Important Reminder

- Once the midterm assessment grades are submitted to the Office of Academic Affairs, **they cannot be revised**. It is recommended that instructors or course administrators **first click “Buffering” before clicking on “Send score to the Office of Academic Affairs”** to confirm that the grades are correct.
- **Teaching assistants are only allowed to enter and temporarily save midterm assessment grades; they are not permitted to submit them to the Office of Academic Affairs.**
- **Please complete the midterm assessments for all courses.**

~ Teaching Services Section, Office of Academic Affairs ~