

# 期中評量輸入說明

**Online Mid-term Assessment Instructions  
by Teaching Services Section**

教學服務組製

11/10/2014

# Step 1: Enter YZU Homepage → Click on “Portal” to login to Portal



English

站內搜尋...



認識元智 招生資訊 學術研究單位 學校行政業務 圖書館 資訊服務 頂尖研究中心 教學卓越 公開資訊

## 飛上雲端 放眼國際

102年度 • 國際化軟體  
暨 產業技師培

課程說明會

9/4 (三)

Portal

mail

選課系統

Click on “Portal”

雲端技術

(A,B班 各400小時)

Java

互動媒體技術

(400小時)

Java

商業智慧

(600小時)

Big Data

培訓對象: 大學(含)以上畢業、役畢(免役)、培訓期間無勞保者

開課單位: 元智大學資訊學院 (板橋 有岸科技大樓), 9/30 開班!

行事曆

訪客

在校生

未來學生

教職員

校友

### 招生公告

- 102學年度轉學考備取生第三梯次遞補作業公告  
(公告日期: 1020826)  
2 days ago
- 102學年度碩士班暨碩士在職專班備取生遞補作業公告 (公告日期: 1020826)  
2 days ago
- 102學年度轉學考備取生第二梯次遞補作業公告  
(公告日期: 1020819)

### 新聞與訊息

大學高中化... 退場救高教

【世界新聞報/記者張錦弘/台北26日電】2000年一場研討會上,當時的台大校長陳維昭痛批政府缺乏一貫的高等教育政策,放任國內大學在幾年內倍增為135所,又逐年刪減大學經費,導致高教品質滑落、學術沉...

1 day ago  
詳細內容...

- 年輕出走海外 5交換生收穫豐

### 元智電子報

「尼會不一樣」 元智國際志工深耕尼泊爾



## Step 2: Click on “English Version”



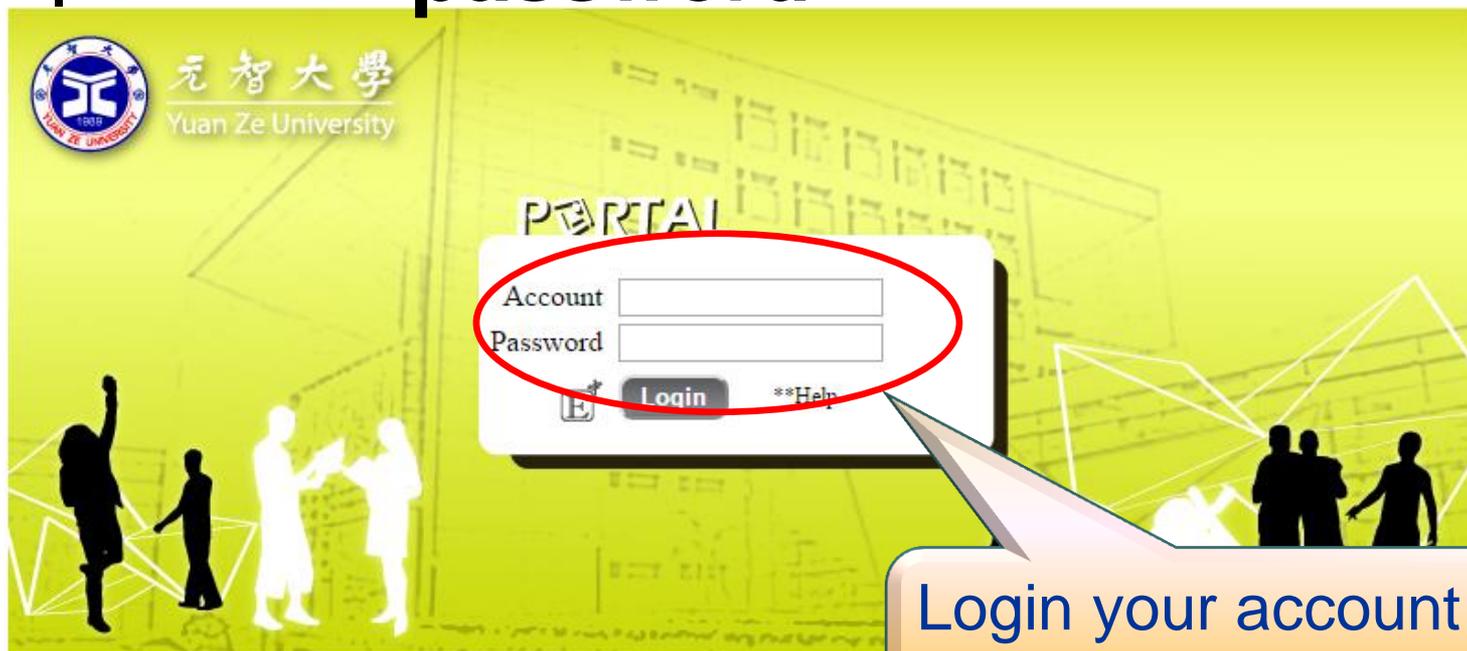
The screenshot shows the Yuan Ze University portal login interface. At the top left is the university logo and name. The main area contains a login form with fields for 'Account' and 'Password', a 'Login' button, and a link for '\*\*Help'. A red circle highlights an 'E' icon with a plus sign next to the 'Login' button. A callout box points to this icon with the text 'Click on “English Version”'. The background features silhouettes of people and a grid pattern.

2014.11.11 ScienceDirect 有獎徵答活動-背景音樂的重要性【圖書館】  
2014.11.06 Scopus 甲烷水合物有獎徵答活動-好獎等您拿【圖書館】  
2014.11.05 元智大學《SolidWorks繪圖設計基礎班》11/24(一)18:30開課!!  
【終身教育部】  
2014.11.04 2014 英語簡報比賽【國際語言文化中心】  
2014.11.03 福委會健康講座【食在安心-無毒健康飲食】【學務處】  
2014.11.03 多國語言主題展：語言超連結，世界一家親【圖書館】  
2014.11.03 填問卷抽ipad mini2~103年大專校院電子書與資料庫使用情況

### Hot Page

- Library
- Student Affairs
- College of Management
- Academic Affairs
- Office of International Affairs
- International Language and Culture Center (ILCC)

# Step 3: Enter account number and password



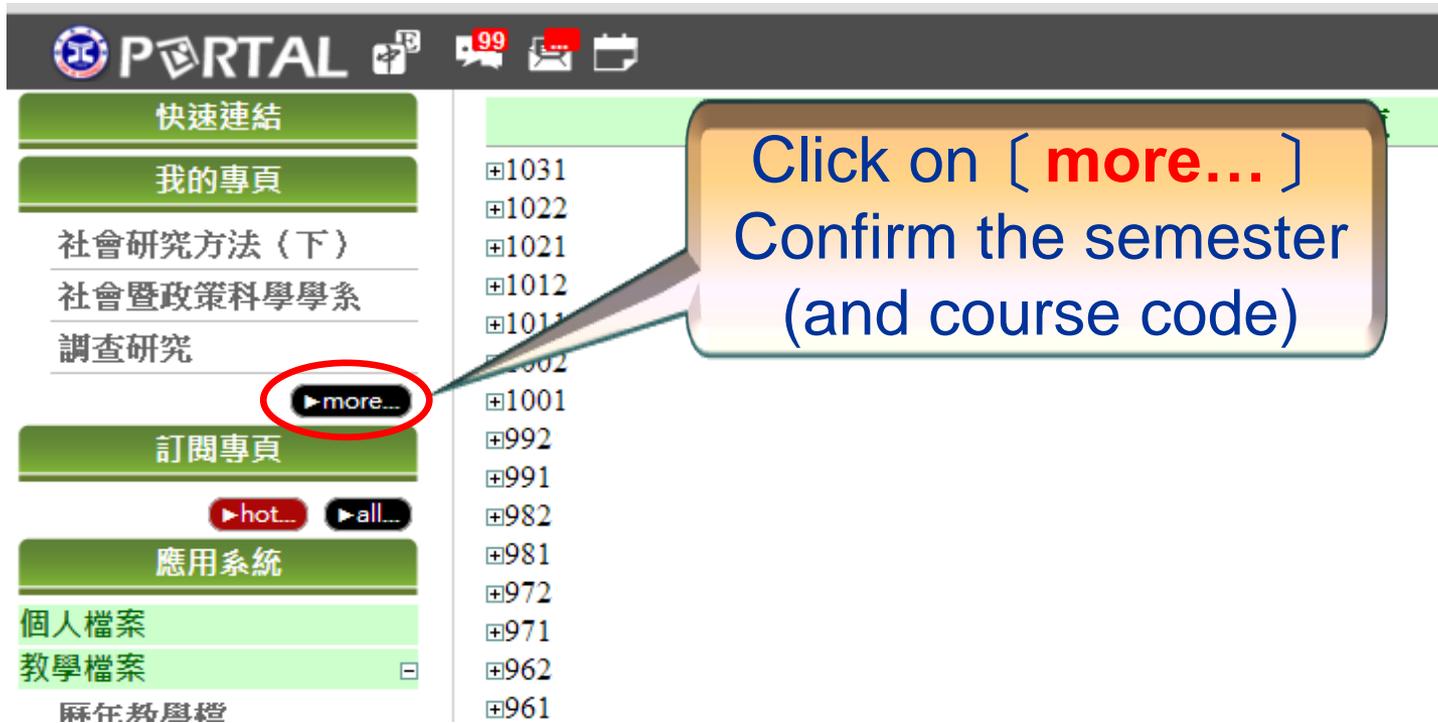
Login your account and password

- 2014.11.11 ScienceDirect 有獎徵答活動-背景音樂的重要性【圖書館】
- 2014.11.06 Scopus 甲烷水合物有獎徵答活動-好獎等您拿【圖書館】
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- 2014.11.03 填問卷抽ipad mini2~103年大專校院電子書與資料庫使用情況

- Library
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- Office of International Affairs
- International Language and Culture Center (ILCC)

## Step 4: Click on [ more... ]

Confirm the semester (and click on course code)

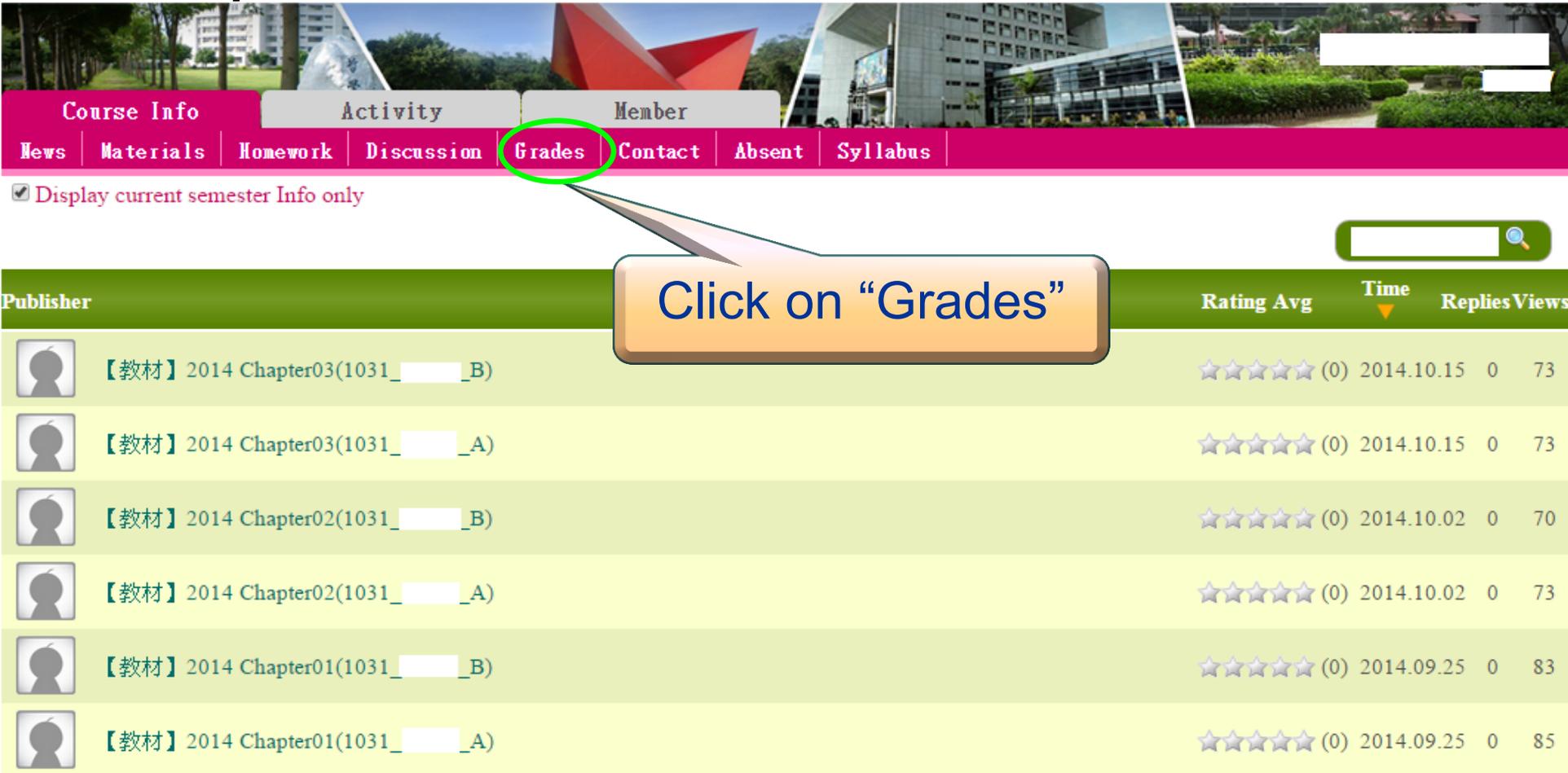


The screenshot shows a university portal interface. The top navigation bar includes the logo and the word "PORTAL" in large letters, along with icons for a home page, a notification bell with "99", a mail icon, and a calendar icon. Below the navigation bar, there are several menu sections:

- 快速連結** (Quick Links)
- 我的專頁** (My Pages) with sub-items: 社會研究方法 (下), 社會暨政策科學學系, 調查研究.
- 訂閱專頁** (Subscribe Pages) with sub-items: hot... and all...
- 應用系統** (Application Systems)
- 個人檔案** (Personal Profile)
- 教學檔案** (Teaching Files)
- 歷任教員檔** (Former Faculty Files)

On the right side of the page, there is a list of course codes, each preceded by a small icon of a document with a plus sign. The list includes: 1031, 1022, 1021, 1012, 1011, 1002, 1001, 992, 991, 982, 981, 972, 971, 962, and 961. A red circle highlights a "more..." button located below the "調查研究" sub-item in the "我的專頁" section. A callout box with a white background and a brown border points to this button, containing the text: "Click on [ more... ] Confirm the semester (and course code)".

# Step 5: Click on “Grades”



The screenshot shows a course management interface. At the top, there are three colored circles (dark teal, light teal, grey) and a vertical line. Below them is a banner image of a university campus. A navigation bar contains several tabs: 'Course Info', 'Activity', and 'Member'. Under 'Course Info', there are sub-tabs: 'News', 'Materials', 'Homework', 'Discussion', 'Grades', 'Contact', 'Absent', and 'Syllabus'. The 'Grades' tab is circled in green, and a callout box with the text 'Click on “Grades”' points to it. Below the navigation bar, there is a checkbox labeled 'Display current semester Info only' and a search bar. The main content area is a table with the following columns: 'Publisher', 'Rating Avg', 'Time', 'Replies', and 'Views'. The table contains six rows of data, each starting with a user profile icon and a title in Chinese characters.

Publisher	Rating Avg	Time	Replies	Views
 【教材】 2014 Chapter03(1031_..._B)	☆☆☆☆☆ (0)	2014.10.15	0	73
 【教材】 2014 Chapter03(1031_..._A)	☆☆☆☆☆ (0)	2014.10.15	0	73
 【教材】 2014 Chapter02(1031_..._B)	☆☆☆☆☆ (0)	2014.10.02	0	70
 【教材】 2014 Chapter02(1031_..._A)	☆☆☆☆☆ (0)	2014.10.02	0	73
 【教材】 2014 Chapter01(1031_..._B)	☆☆☆☆☆ (0)	2014.09.25	0	83
 【教材】 2014 Chapter01(1031_..._A)	☆☆☆☆☆ (0)	2014.09.25	0	85

# Step 6: Click on “Midterm Assessment”

The screenshot displays a course management system interface. At the top, there is a navigation bar with several tabs: 'Course Info', 'Activity', and 'Member'. Below this, a secondary navigation bar contains various menu items: 'News', 'Materials', 'Homework', 'Discussion', 'Grades', 'Contact', 'Absent', and 'Syllabus'. A dropdown menu is open, showing a list of options: '1031學期', 'A班', 'Grade Statistics', 'Homework', 'In-class', 'Self-defined', 'Midterm', 'Final Exam', 'Midterm Assessment', 'Final Grade', 'Calculation Setting', and 'Download'. The 'Midterm Assessment' option is circled in red. A large yellow callout box with a black border and a pointer pointing to the 'Midterm Assessment' option contains the text 'Click on “Midterm Assessment”'. Below the navigation bar, there is a 'Set Grading' section with a 'Save' button. The main content area is divided into two columns: 'Midterm grading' and 'Final grading'. The 'Midterm grading' column has a 'Percentage setting' section with input fields for 'Homework : 0 %', 'in-class : 0 %', and 'Midterm : 100 %'. Below this is a 'Self-defined Items' section with a 'New Item' button and a table with one row containing '1', an empty input field, and '0 %'. The 'Final grading' column has a 'Percentage setting' section with input fields for 'Midterm : 40 %' and 'Final exam : 60 %'. Below this is a table with one row containing '0 %' and 'Final percentage 100%'. The text 'Midterm percentage 100%' is visible in red at the bottom left of the 'Midterm grading' section.

Midterm grading		Final grading	
<b>Percentage setting</b>		<b>Percentage setting</b>	
Homework :	<input type="text" value="0"/> %	Midterm :	<input type="text" value="40"/> %
in-class :	<input type="text" value="0"/> %	Final exam :	<input type="text" value="60"/> %
Midterm :	<input type="text" value="100"/> %		
<b>Self-defined Items</b> <input type="button" value="New Item"/>			
1	<input type="text"/>	<input type="text" value="0"/> %	
Midterm percentage 100%		Final percentage 100%	

# Step 7: Enter Grades A to D



1031學期 [ ] A班 ▾

◆ Grade Statistics ◆ Homework ◆ In-class ◆ Self-defined ◆ Midterm ◆ Final Exam ◆ Midterm Assessment ◆ Final Grade ◆ Calculation Setting ◆ Download ◆

**Midterm Assessment** The deadline for midterm assessment submission for 1031 is 10/15/2014.

Department	Semester	Course Code	Class	Credit	Course
[ ] 學士班) 1 degree	1031	[ ]	A	2	[ ]

**Grading System**  
 A= 80 or above  
 B= 79-70  
 C= 69-60  
 D= 59 or below

Print

Spreadsheet

Buffering

Send score to the Office of Academic Affairs

No.	Student number	Name	Nickname	Department	Buffering	Grade
1	9911			學系學士		<input type="text"/>
2	1002			學系學士		<input type="text"/>
3	1011			學系學士		<input type="text"/>
4	1011			學系學士		<input type="text"/>
5	1011			學系學士		<input type="text"/>

# Step 8: Click on “Buffering” → Confirm grade → Click on “Send buffering to the Office of Academic Affairs”

Midterm Assessment The deadline for midterm assessment submission for 1031 semester is 2014/11/10 ~ 2014/11/24

Department	Semester	Course Code	Class	C
學士班) 1 degree	1031		A	

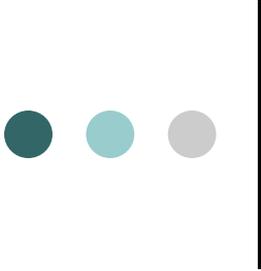
3. Click on “Send buffering to the Office of Academic Affairs”

Print Spreadsheet Buffering Send score to the Office of Academic Affairs

No.	Student number	Name	Surname	Department	Buffering	Grade
1	9911			學系學士	<input type="checkbox"/>	
2	1002				<input type="checkbox"/>	
3	1011			學系學士	<input type="checkbox"/>	
4	1011			學系學士	<input type="checkbox"/>	
5	1011			學系學士	<input type="checkbox"/>	

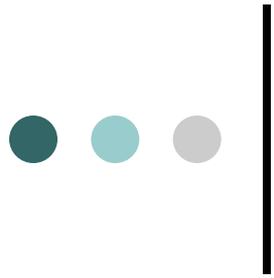
1. Click on “Buffering”

2. Confirm grades



## Note:

- **All records submitted and saved in the system are not allowed to be revised; therefore, please double check the grades entered online before submitting as described in Step 9.**



**Please repeat the previous procedure for other courses.**

**Thank you for participating in YZU online midterm assessments.**