**元智大學採購儀器設備水電需求表**Yuan Ze University Water and Electricity Requirements Form for Equipment Procurement

99.04.14九十八學年度第二次總務會議通過Approved at the 2nd General Affairs Meeting, Academic Year 2009, on April 14, 2010.

99.11.04九十九學年度第四次總務處主管會報通過Approved at the 4th General Affairs Office Supervisors Meeting, Academic Year 2010, on November 4, 2010.

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| 設備名稱Equipment Name |  | | | | | □ 新增設備New Equipment  □ 原設備汰換Replacement of Existing Equipment | |
| 裝設地點Installation Location |  | | 採購單號Procurement Serial No. | | |  | |
| 設備尺寸 Equipment Dimensions | 長Length： m(公尺) 寬Width： m(公尺) 高Height： m(公尺) 重量Weight： Kg(公斤) | | | | | | |
| 此儀器設備使用電力需求 Electrical Requirements for this Equipment | □無此需求No electrical requirements | | | | | | |
| □電力需求  Electrical Requirements | | 電源相數Number of Power Phases：   * 3相4線3-phase 4-wire 380V/220V * 3相3線3-phase 3-wire 220V | | | | * 3相4線3-phase 4-wire 208V/120V * 其他Other： |
| * 1相2線1-phase 2-wire 220V | | | | * 1相2線1-phase 2-wire 110V |
| 電流Current： A(安培amperes) 功率Power： W(瓦特watts) | | | | |
| 此儀器設備給水需求  Water Supply Requirements for this Equipment | □無此需求No water supply requirements | | | | | | |
| □有需求Water supply required | | | □一般需求General requirements | | | |
| □特殊需求(請描述) Special requirements (please describe) | | | |
| 此儀器設備排水需求Drainage Requirements for this Equipment | □無此需求No drainage requirements | | | | | | |
| □有需求Drainage required | | | □一般需求General requirements | | | |
| □特殊需求(請描述) Special requirements (please describe) | | | |
| 總務處工程組  審核意見 Approval Comments of Construction Maintenance Section, Office of General Affairs |  | 特殊水電需求設備  Special water and electricity requirements for equipment | | | □否No | | |
| □是Yes **(須會同總務處工程組及環安衛中心辦理驗收)** (Requires joint acceptance by Construction Maintenance Section of Office of General Affairs and [Environmental Protection and Occupational Safety and Health Center](https://www.yzu.edu.tw/admin/eo/index.php/en-us/))  **總務處工程組代表簽章**Signature of Construction Maintenance Section of Office of General Affairs Representative**：**  **環安衛中心代表簽章**Signature of [Environmental Protection and Occupational Safety and Health Center](https://www.yzu.edu.tw/admin/eo/index.php/en-us/) Representative**：** | | |

**備註：此需求單視為提出儀器設備採購需求之必要表單，煩請請購單位務必配合填寫附於採購資料傳送單〈大批物品請購單〉之後**

Remarks: This requisition form is considered a necessary document for submitting equipment procurement requirements. Please ensure that the purchasing unit cooperates in completing this form and attach it after the Procurement Requisition Form or Important Equipment (Bulk Items) Purchase Requisition Form.

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| 請購人簽章：  Applicant/Unit | 請購單位主管簽章：  Head of Procurement Unit | 總務處工程組組長簽章：  Chief of Construction Maintenance Section |