

元智大學財產結算驗收證明書

Yuan Ze University Certificate for Property Settlement and Acceptance

日期 Date : 年(y) 月(m) 日(d)

採購單號 Purchase Order Number		招標/議價案號 Tender/Negotiation Case Number		得標廠商名稱 Winning Tenderer		
項目名稱及數量 Item Name and Quantity						
履約交貨日期 Delivery Date of Contract Performance		履約地點 Location of Contract Performance				
完成履約日期 Completion Date of Contract Performance		開始驗收日期 Start Date of Inspection and Acceptance		驗收完畢驗收合格日期 Completion/Acceptance Date of Inspection and Acceptance		
履約逾期總天數 Total Number of Days of Delay for Contract Performance		不計違約金天數 Total Number of Days of Delay Not Calculated for Liquidated Damages		應計違約金天數 Total Number of Days of Liquidated Damages for Delay		
逾期違約金 Amount of Liquidated Damages for Delay			其他違約金 Other Penalties			
契約金額 Contract Value						
增減價款 Increased or Reduced Payment Amount	次別 Times	第 1 次 First Time		第 2 次 Second Time		合 計 Total Amount
	類別 Types	金 額 Amount	簽准日期或核准文號 Date or Document Number of Approval	金 額 Amount	簽准日期或核准文號 Date or Document Number of Approval	
	增加金額 Increased Amount					
	減少金額 Reduced Amount					
驗收扣款 Deducted Amount of Acceptance	(不包括逾期違約金及其他違約金) (Excluding the amount of liquidated damages for delay and other penalties)					
結算總價 Final Payment amount	(金額中文大寫) (Amount in Chinese Characters)					
驗收意見 Acceptance Comments						
請購單位主管 (主驗) Head of Procurement Unit (Chief Inspector)	請購單位 驗收人 Inspector of Procurement Unit	財產保管人 Property Custodian	廠商代表 Manufacturer's Representative	財務管理組(會驗) Finance and Property Management Section (Joint Inspector)	會計室(監驗) General Accounting Office (Supervisor)	

說明 Remarks :

- 一、依政府採購法第 73 條規定辦理，凡採購金額達新台幣 100 萬元者，除應填寫元智大學設備驗收紀錄表外，另應編製本結算驗收證明書。
This certificate is issued in accordance with Article 73 of the Government Procurement Act. For purchases exceeding NT\$1,000,000, in addition to filling out the "Yuan Ze University Record for Equipment Inspection and Acceptance", this "Certificate of Property Settlement and Acceptance" must also be completed.
- 二、「逾期違約金」請依本校作業辦理。"The amount of liquidated damages for delay" should be handled according to the university's procedures.
- 三、「增減價款」欄如不敷使用，得以續頁方式處理。If the "Increased or reduced payment amount" field is insufficient, additional pages may be added.
- 四、本結算驗收證明書如有塗改，應由相關人員簽章。Any alteration made in this Certificate should be signed by relevant personnel.
- 五、本結算驗收證明書須與設備驗收紀錄表一併上傳會計系統辦理驗收。This Certificate must be uploaded to the Budget and Accounting System along with the "Record for Equipment Inspection and Acceptance" for inspection and acceptance processing.