

Application Qualification and Cause of leave

Faculty and staff who have served at University for two years and are under one of the following conditions may apply for position retained without pay:

1. Those who asked for sick leave that has reached the extension limit (regulated in “YZU Regulations for Faculty And Staff’s Leave of Absence”) and failed to come back to work;
2. Any parents of the applicant and her/his spouse in need of care due to oldness or catastrophic illness; the spouse or any of the children of the applicants in need of care due to catastrophic illness;
3. Pregnancy with the need for long-period recuperation for the fear of abortion, or those taking care of infants aged under 3;
4. Other significant personal affairs requiring the applicant’s long-term leave;

Paragraph 1 and 3 of this article does not apply to the requirement that faculty and staff shall have served at University for two years.

Legal Basis

[YZU Regulations for Faculty And Staff’s Position Retained Without Pay](#)
(Reference: [Chinese version](#))

Forms

1. [YZU Application Form for Faculty and Staff’s Position Retained Without Pay](#)
2. [YZU Application Form for Faculty and Staff’s Reinstatement](#)