

# 元智大學輔助教師研究辦法

97.10.06 97 學年度第 3 次行政會議通過  
98.10.12 98 學年度第 3 次行政會議修訂通過  
101.03.19 100 學年度第 11 次行政會議修訂通過  
103.04.02 102 學年度第 18 次行政會議修訂通過  
108.08.28 108 學年度第 2 次行政會議修訂通過  
111.08.03 111 學年度第 1 次行政會議修訂通過

- 第一條 本校為輔助專任教師，積極參與研究，提升研究水準，協助與鼓勵教師升等，特訂定本辦法。
- 第二條 申請資格：  
凡本校專任教師服務年資一年以上，當年度國家科學及技術委員會（簡稱國科會）研究計畫未獲通過，申請時未主持或共同主持其他研究計畫。
- 第三條 申請程序與資料：符合申請資格之教師得於規定時間內提出申請，備妥以下資料送交研發處審查
- 一、申請表。
  - 二、當年度未獲國科會補助之研究計畫申請書。
  - 三、國科會審查意見資料、申請人針對審查意見之回應說明。
- 第四條 申請補助金額，以當年度未獲國科會補助研究計畫申請書中編列業務費為限（不補助主持人費，且其他人事費不得超過申請補助總額 50%），由研發處依年度預算、國科會審查意見及計畫實際需求，酌核補助額度，核定補助案數依學年度預算而定，唯每人每學年限申請一案且視學門特性以補助 20 萬元為上限。每人在職期間申請補助以一次為限。
- 第五條 向國科會提出申覆之計畫若獲核定通過者，應繳回所領之本校補助經費。
- 第六條 獲本辦法補助之本校專任教師，自補助年度起應連續於本校服務至少滿二年，期間並不得申請研究免評鑑，第二年應再向國科會提出研究計畫申請，並有義務參與提升研究能量相關研習活動。未滿足本辦法所規範相關義務者，應無條件繳回全額補助款。
- 第七條 補助執行期間為核定日起至次年七月三十一日止。
- 第八條 獲本辦法補助之本校專任教師，須於計畫執行截止日前辦理經費核銷手續，並於計畫執行截止日後三個月內繳交成果報告（參考國科會計畫成果報告格式）送研發處備查。
- 第九條 本辦法經行政會議通過後實施，修正時亦同。

**Yuan Ze University (YZU):**  
**Regulations on the grant of subsidies for research by faculty members**

Oct 6, 2008:	Adopted at the 3rd Administrative Council Meeting, Academic Year 2008
Oct 12, 2009:	Revised and adopted at the 3rd Administrative Council Meeting, Academic Year 2009
Mar 19, 2012:	Revised and adopted at the 11th Administrative Council Meeting, Academic Year 2011
Apr 2, 2014:	Revised and adopted at the 18th Administrative Council Meeting, Academic Year 2013
Aug 28, 2019:	Revised and adopted at the 2nd Administrative Council Meeting, Academic Year 2019
Aug 3, 2022:	Revised and adopted at the 1st Administrative Council Meeting, Academic Year 2022

- Article 1 YZU has specifically formulated these regulations to enable full-time faculty members to actively participate in research, improve research standards, and attain the credentials for promotion.
- Article 2 **Qualifying criteria**  
Applicants shall be YZU's full-time faculty members who have served for more than one year, have not been approved by the National Science and Technology Council (NSTC) for any research projects, and are not leading or co-leading any research projects at the time of application.
- Article 3 **Application procedures and materials**  
Faculty members who meet the criteria for application may apply within the specified timeframe. They shall prepare and submit the following documents to the Office of Research and Development (ORD) for review.
1. Application form.
  2. Application forms to the NSTC for subsidy of research projects in the current year that have not been approved.
  3. Documentation of the NSTC's review opinions and the applicant's response to those review opinions.
- Article 4 The subsidy amounts being granted shall be limited to the business expenses as listed in the subsidy applications for the research projects that NSTC have not approved in the current year (excluding fees for the project leader, whereas the expenses for other personnel shall not exceed 50% of the total subsidy amount applied).
- The ORD shall determine the subsidy amounts based on the annual budget, NSTC's review opinions, and the actual needs of the projects. The number of subsidy cases being approved shall depend on the budget for the academic year. However, each person may only submit one application per academic year. The maximum subsidy is NT\$200,000 depending on the special characteristics of the respective disciplines. Each person may only apply for this subsidy once during their entire employment period at YZU.
- Article 5 The funds granted by YZU shall be returned in full by the subsidy recipients if the research projects that they have submitted to the NSTC were subsequently approved and accepted by the latter.
- Article 6 Full-time YZU faculty members who receive subsidies based on these regulations shall serve in YZU for at least two consecutive years starting from the year of subsidy. During this period, they shall not apply for their research to be exempted from evaluation. They shall submit applications to the NSTC for their research projects in the second year, and are obliged to participate in research activities that will enhance YZU's research

achievements. Those who fail to meet the relevant obligations stipulated in these regulations shall refund the full subsidy amount unconditionally.

Article 7 The implementation period of the subsidy is from the date of approval to July 31 of the following year.

Article 8 Full-time YZU faculty members who are subsidized under these measures shall implement the fund verification procedures before the implementation deadline of their respective projects, and submit reports of the project results within three months from that same deadline to the ORD for filing and future reference (please refer to the NSTC's format on the reporting of project results).

Article 9 These regulations, as well as all subsequent revisions therewith, shall be duly adopted by the Administrative Council prior to implementation.