

Yuan Ze University (YZU):
Regulations on the grant of subsidies for faculty members who publish papers in journals

Dec 27, 1993:	Adopted at the 20th Administrative Council Meeting, Academic Year 1993
May 11, 1984:	Revised and adopted at the 37th Administrative Council Meeting, Academic Year 1993
Oct 20, 1997:	Revised and adopted at the 3rd Administrative Council Meeting, Academic Year 1997
Jun 18, 2001:	Revised and adopted at the 13th Administrative Council Meeting, Academic Year 2000
Sep 23, 2002:	Revised and adopted at the 3rd Administrative Council Meeting, Academic Year 2002
Oct 4, 2004:	Revised and adopted at the 6th Administrative Council Meeting, Academic Year 2004
Mar 19, 2012:	Revised and adopted at the 11th Administrative Council Meeting, Academic Year 2011
May 13, 2015:	Revised and adopted at the 21st Administrative Council Meeting, Academic Year 2014

- Article 1 These regulations are specifically formulated to encourage YZU's full-time faculty members to engage in academic research, enhance the quantity and quality of journal papers and foreign language works that they publish, and attain the credentials for promotion.
- Article 2 Full-time faculty members who publish papers in important local or international journals in YZU's capacity may apply for subsidies for the publication fees that they have to incur.
1. The amounts being reimbursed shall be based on the actual expenses. The overall amounts available as subsidies shall be determined by the budget for each academic year. The maximum subsidy available to each faculty member in an academic year is NT\$30,000, with the maximum amount for a single paper being NT\$10,000.
 2. The application forms for the subsidies of publication fees for journal papers shall be submitted. The documentary proofs confirming that the papers have been accepted for publication by the journals and the receipts and proofs of payment shall also be attached.
- Article 3 Full-time YZU faculty members who wish to publish foreign language works and require the assistance of editors may apply for subsidies for the revisions and editing of the works.
1. The amounts being reimbursed shall be based on the actual expenses. The overall amounts available as subsidies shall be determined by the budget for each academic year. The maximum subsidy available to each faculty member in an academic year is NT\$25,000, with the maximum amount for a single work being NT\$10,000.
 2. The application forms for the subsidies of editing fees for the foreign language works shall be submitted. The documentary proofs confirming that the works have been accepted for publication shall also be attached, together with the first two pages of the works (including the title) with the edits clearly marked and the receipts and proofs of payment.
- Article 4 Allocation of subsidy funds:
1. The overall amounts available as subsidies shall be limited by YZU's approved budget for the academic year. Each college/department shall accept applications from its own faculty members based on the allocated budget for the current year.
 2. The budget allocation of each college/department shall be calculated as follows: 50% is based on the total number of its faculty members who have incurred expenses

to attend international conferences in the previous two academic years; the remaining 50% is based on the proportion of existing faculty members in each college/department to the total number of YZU faculty members.

3. The Office of Research and Development shall conduct a survey on the budget utilization rate of each college/department at the end of the third quarter of each academic year. If there is a surplus or deficit based on the implementation situation, the budget shall be adjusted in the fourth quarter.

Article 5 Applications for reimbursements shall be accompanied by receipts from the valid academic year and in accordance with YZU's accounting regulations.

Article 6 These regulations, as well as all subsequent revisions therewith, shall be duly adopted by the Administrative Council prior to implementation.