

Yuan Ze University Planning and Budget Review Committee Organizational Charter

Approved by the 2nd University Affairs Meeting of the 2002 Academic Year on June 25, 2003

Revised by the 3rd University Affairs Meeting of the 2014 Academic Year on May 6, 2015

Article 1 : To achieve the goals outlined in the university's mid-term administrative development plan, expand faculty participation in university administrative management, and strengthen the mechanism for reviewing plans and budgets, the Planning and Budget Review Committee (hereinafter referred to as "the Committee") is established.

Article 2 The Committee of 11 members comprises the Secretary General serving as an ex-officio member and concurrently acting as the convener. The remaining ten members are faculty members who are not first-level supervisors. These members are nominated by their respective academic units, each recommending the following number of candidates: three from the five academic colleges, two from the College of General Studies, and one from the Physical Education Office. After a vote by all faculty members, seven members will be selected. The President will appoint the remaining three members, among former administrative supervisors and senior professors, based on their expertise and qualifications.

Article 3 The Committee is established to represent all faculty and staff in reviewing the following plans, budget allocations, and preparations within the University. Its duties are as follows:

1. Initial review of the principles for the allocation and preparation of the University's annual budget.
2. Initial review of the annual plans and budget preparations for each unit.
3. Initial review of mid-year plan and budget adjustment applications from each unit.
4. Initial review of any specific plans and budget contents as directed by the President.

Article 4 The results of the Committee's decisions should be submitted for further review at the Executive Council Meeting.

Article 5 The Committee member's term is two years, and members may be re-elected for consecutive terms.

Article 6 During Committee meetings, relevant representatives from internal units may be invited to attend and provide explanations, as needed, based on the review agenda.

Article 7 The Committee's daily administrative tasks shall be handled by staff from the Secretariat Office, who will also serve as the recorders during meetings.

Article 8 The Committee shall be held at least once per semester. In the event of important matters, ad-hoc meetings may be called.

Article 9 This Charter shall be promulgated after being approved by the University Affairs Meeting and authorized by the President. The same procedure shall apply for any revisions.

In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail.