

Organizing Details for Collegial Meeting in the College of Electrical and Communication Engineering at Yuan Ze University

06.14.2006 Ratified in the 5th collegial meeting (preparatory office) at this college of academic year 2005

07.03.2006 Ratified in the 20th administrative meeting of academic year 2005

06.21.2007 Revised in the 7th collegial meeting of academic year 2006

07.16.2007 Ratified in the 19th administrative meeting of academic year 2006

06.18.2008 Revised in the 7th collegial meeting of academic year 2007

06.30.2008 Ratified in the 21st administrative meeting of academic year 2007

06.13.2018 Revised in the 6th collegial meeting of academic year 2017

08.22.2018 Ratified in the 2nd administrative meeting of academic year 2018

Clause 1. The College of Electrical and Communication Engineering has established this set of details for Collegial Meeting (hereafter as the Meeting) based on Clause 10 of YZU Organizational Charter.

Clause 2. Collegial Meeting is responsible for discussing the following matters:

- I. Handling teaching, research, service and other matters related to this College.
- II. Reviewing regular charters for the programs and departments under this College.
- III. Executing the decisions reached at the administrative meetings at the university level.
- IV. Coordinating and making a decision of matters involving different departments and programs.
- V. Handling the improvement items related to the administrative aspects of the university.
- VI. Handling the matters assigned by the President and College Head.

Clause 3. The Committee is organized by 9 to 16 teacher representatives. The supervisors at the collegial and departmental levels are automatically considered regular committee members. Each department/program will elect 3 teacher representatives. The term of all committee members is one year and can be renewed. If necessary, the chairman may invite student representatives to participate in the meeting to discuss matters related to the rights of the students.

Clause 4. This Meeting holds two meetings per semester. If necessary, the College Head may call temporal meetings.

Clause 5. When this Meeting meets, the related staff may be notified for attending the meeting.

Clause 6. This set of details is ratified in the administrative meeting before announcement and implementation. All amendments/revisions require the same procedures.