

College of Informatics

Regulations for Establishment of College Affairs Meeting

March 22, 2000 Passed by the 5th College Affairs Meeting, Academic Year 1999-2000
May 22, 2000 Passed by the 9th Administrative Committee Meeting, Academic Year 1999-2000
May 17, 2001 Amended by the 6th College Affairs Meeting, Academic Year 2000-01
June 4, 2001 Amended by the 11th Administrative Committee Meeting, Academic Year 2000-01
December 29, 2009 Amended by the 3rd College Affairs Meeting, Academic Year 2009-10
January 18, 2010 Amended by the 8th Administrative Committee Meeting, Academic Year 2009-10
June 16, 2020 Amended by the 108-04th College Affairs Meeting, Academic Year 2019-20
June 24, 2020 Amended by the 24th Administrative Committee Meeting, Academic Year 2019-20

Article 1 College Affairs Meeting (the “Meeting”) is established by the YZU College of Informatics in accordance with Article 10 of the *Organizational Regulations of Yuan Ze University*.

Article 2 The Meeting has the following duties:

1. Execution of resolutions of the University Administrative Committee.
2. Review on and approval of work plans, annual plans and budgets, and general regulations of each department (graduate school) or academic unit at the same level of the College.
3. Coordination and resolution of matters across departments (graduate schools) or academic units at the same level.
4. Improvement of administration of the School.
5. Matters proposed by the President and the College Dean.
6. Other matters concerning administration, R&D, and cooperative education matters in associated with the College.

Article 3 The Meeting consists of representatives with a number ranging from 9 to 15. Heads of each department (graduate school) or academic unit at the same level shall be the ex officio representatives. The College Dean shall act as the convener of each meeting. One representative shall be elected from each academic unit staffed with no more than 5 teachers. Two representatives shall be elected if a unit staffed with 6 teachers or more. The term of an elected representative is one year. Representatives shall be elected at the beginning of each school year and may be re-elected for consecutive terms. In case of any discussion concerning rights and interests of students in a meeting, student representatives may be invited to attend (or sit in as observers) that meeting to engage in discussion.

Article 4 At least two meetings shall be convened each semester. A provisional meeting may be convened by the College Dean when the need arises.

Article 5 Relevant parties may be invited to sit in a meeting as observers by a notice.

Article 6 These Regulations have been approved by the Administrative Committee Meeting before implementation. The same procedure applies when making amendments.