

# College of Humanities and Social Sciences, Yuan Ze University

## Regulations Governing the Establishment of the College Affairs Meeting

Approved by the 11th Administrative Meeting of the 85th Academic Year on June 16, 1997  
Amended and approved by the 1st College Affairs Meeting of the 86th Academic Year on October 8, 1997  
Amended and approved by the 6th Administrative Meeting of the 86th Academic Year on January 12, 1998  
Amended and approved by the 2nd Administrative Meeting of the 89th Academic Year on September 18, 2000  
Amended and approved by the 3rd College Affairs Meeting of the 89th Academic Year on October 25, 2000  
Amended and approved by the 4th Administrative Meeting of the 89th Academic Year on November 27, 2000  
Amended and approved by the 6th College Affairs Meeting of the 95th Academic Year on March 14, 2007  
Amended and approved by the 7th College Affairs Meeting of the 95th Academic Year on April 18, 2007  
Amended and approved by the 15th Administrative Meeting of the 95th Academic Year on May 21, 2007  
Amended and approved by the 5th College Affairs Meeting of the 105th Academic Year on May 17, 2017  
Amended and approved by the 22nd Administrative Meeting of the 105th Academic Year on June 28, 2017  
Amended and approved by the 6th College Affairs Meeting of the 108th Academic Year on May 7, 2020  
Amended and approved by the 22nd Administrative Meeting of the 108th Academic Year on May 27, 2020

- Article 1 To promote the development of college affairs, the College Affairs Meeting (hereinafter referred to as “the Meeting”) is established in accordance with Article 10 of the University’s Organizational Charter.
- Article 2 The Meeting is the highest decision-making body of the College of Humanities and Social Sciences. Its principal responsibilities and matters for resolution include the following:
1. Implementation of resolutions adopted by the University Administrative Meeting.
  2. Execution of tasks assigned by the University.
  3. Submission of recommendations by the College concerning University affairs.
  4. Review and approval of work plans, annual plans, and budgets of the College’s departments, degree programs, or equivalent units.
  5. Review and approval of regulations governing the College’s departments, degree programs, or equivalent units.
  6. Deliberation and handling of other administrative, research and development, and industry–academia cooperation matters related to the College.
- Article 3 The Meeting shall be composed *ex officio* of the heads of the College, departments, degree programs, centers, or equivalent units. The Dean shall serve as the Convener. Each department shall additionally elect two faculty representatives. The term of office for representatives shall be one academic year. Representatives shall be elected at the beginning of each academic year and may be re-elected consecutively.

- Article 4    A meeting shall not be convened unless more than one-half of the members are present.  
The Convener shall preside over the meeting.  
If the Convener is unable to attend due to official business or other reasons, a presiding chair shall be elected by the attending members.
- Article 5    The Meeting shall, in principle, be convened once per month.  
When necessary, the Dean may convene an extraordinary meeting.
- Article 6    Relevant personnel may be invited to attend the Meeting as non-voting participants when necessary.
- Article 7    The Meeting may establish relevant committees to carry out specific tasks as required.
- Article 8    These Regulations shall take effect after approval by the College Affairs Meeting and subsequent approval by the University Administrative Meeting.  
The same procedure shall apply to any amendments.