

Yuan Ze University Admission Directives for the STEM Post-Baccalaureate Program

Passed by the 12th University Entrance Committee Meeting of the 2023–2024 academic year on May 17, 2023
Filed by the MOE for reference via official letter Tai Kao (1) Tzu No. 1120065964 on July 13 2023

- Article 1 To provide interdisciplinary learning opportunities for citizens and cultivate professional capabilities, Yuan Ze University (hereinafter referred to as “the University”) established the Post-Baccalaureate Program for Carbon Zero Sustainable Development (hereinafter referred to as “the Program”) and formulated the Yuan Ze University Admission Directives for the STEM Post-Baccalaureate Program (hereinafter referred to as “the Directives”) in accordance with Article 24 of the University Act and University Admission Regulation Review and Operation Guidelines.
- Article 2 The program establishes the University Entrance Committee in accordance with the Yuan Ze University Regulations for the Establishment of University Entrance Committee. The Committee shall formulate admission brochures and conduct admissions affairs with fairness, impartiality, and transparency.
- Article 3 The enrollment departments and quotas must be applied for and approved by the Ministry of Education before implementation.
- Article 4 The Program admits students independently in accordance with the following eligibility criteria:
- (1) Limited to graduates with a domestic non-STEM bachelor’s degree.
 - (2) Applicants with foreign academic records must comply with the Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education, Regulations Governing the Examination and Recognition of Educational Records from Hong Kong and Macao, and Regulations Governing the Assessment and Recognition of Educational Records from Mainland China.
- Article 5 The admission schedule for this Program is as follows: the first cohort admits students in the Spring semester (second semester), and subsequent cohorts admit students in the Fall semester (first semester). The details regarding admission methods, admission classes, duration of study, admission quotas, eligibility criteria, application procedures, examination subjects, scoring percentages (weights), screening dates, admission principles, tie-breaking criteria, minimum admission standards announcement time, registration matters, score review methods, appeal procedures, supplementary regulations, and other related rights and obligations of applicants will be explicitly stated in the admission brochure. This information must be approved by the University Entrance Committee and announced no later than twenty days before the acceptance of applications.
- This Program operates under additional quotas, and admissions are based on the quotas approved by the Ministry of Education. If the actual number of registered students

exceeds the admission quota, special adjustment requests may be submitted to the relevant department for consideration.

Article 6 The primary admission method is through written examination. When necessary, additional methods, such as interviews, written examinations, specialized subject exams, and practical exams, may be included, and these details shall be outlined in the admission brochure.

Article 7 After the deadline for application, should the number of applicants in any enrollment department be less than 30, the Program may suspend admission for that academic year. A complete refund of the application fee, without interest, will be issued, and applicants may not raise objections.

Article 8 The Program will determine the minimum admission standards before the release of results. Applicants with scores above these standards and within the admission quota are considered admitted; applicants not admitted may be placed on a waiting list.

If the number of applicants meeting the minimum admission standards is less than the admission quota, the Program may submit reasons to the University Entrance Committee for approval. Upon approval, the Committee may admit applicants below the quota. However, no waitlisted applicants shall be included.

After the official registration of admitted applicants, any remaining openings may be filled with waitlisted applicants within the designated period specified in the admission brochure. The period of such supplementation must not extend beyond the start of the given semester as per the University's academic calendar.

The Program will specify in its brochure the procedure for handling situations where the final student admitted or waitlisted has an equal total score with two or more other applicants.

If additional admissions are required, a meeting of the University Entrance Committee shall be convened for a decision. The minutes of the meeting, along with relevant supporting documents, shall be submitted as per the following regulations:

- (1) Those admitted under additional quotas because of tied scores shall be reported to the Ministry of Education for verification within two weeks after the start of the given semester, as per the University's academic calendar.
- (2) For those admitted under additional quotas because of administrative oversights, an additional enrollment review report shall be submitted. As soon as the facts are confirmed, the cases shall be reported to the Ministry of Education for approval within one month, allowing the admission process to commence.

The list of admitted candidates to this Program will be formally announced after confirmation by the University Entrance Committee.

Article 9 Should a candidate have concerns about their scores, they shall follow the regulations outlined in the admission brochure and submit an application for score review within the specified timeframe, limited to one request. Requests submitted beyond the deadline will not be processed.

Article 10 If disputes arise during the admission examination activities, applicants may compile pertinent documentation and submit a written complaint to the Program within one

week after the results are released. The Program will issue a formal response within one month and, if required, institute a special committee to conduct a fair investigation to address the matter.

- Article 11 The examination staff at this university have a duty to maintain confidentiality regarding the content of examination work, including personal information. Individuals who are themselves or have relatives within the third degree participating in the examination shall voluntarily recuse themselves. If the University discovers such a situation, the individuals involved will be compelled to recuse themselves.
- Article 12 During the execution of examination-related tasks for this Program, matters such as score processing, result releases, and registration shall be handled with care. Adherence to the principle of avoiding conflicts of interest is required. If methods such as interviews or specialized subject exams are employed, the process shall be documented through audio recording, video recording, or detailed written records.
- Article 13 Applicants who submit forged or altered documents or who falsely represent or fraudulently use documents will be disqualified from admission or expelled and will not be issued any documentation related to academic pursuits. Graduates or those who have withdrawn must surrender their degree certificates or certificate of withdrawal and will be held legally responsible for any false representation.
- Article 14 Relevant information of applicants shall be retained for at least one year. However, for those who file an appeal, the records shall be kept until the conclusion of the appeal process.
- Article 15 After the admitted students complete their registration, fulfill the required subjects and credits, and achieve passing grades upon graduation, the University will confer a bachelor's degree and issue a degree certificate. The degree certificate will include the annotation "Post-Baccalaureate Program."
- Article 16 All income and expenses related to the admission operations of this Program shall be processed in accordance with accounting procedures.
- Article 17 Issues not covered herein shall be managed in accordance with the regulations stimulated in the admission brochure and relevant laws.
- Article 18 The Directives and any amendments thereto shall be implemented after deliberation by the University Entrance Committee and approval by the Ministry of Education.