

# Yuan Ze University Organizational Rules of Student Recruitment Committee

Passed by the 5<sup>th</sup> Administrative Committee of the 1997 School Year, on December 15, 1997  
Approved for future reference by Ministry of Education in Letter (86)-Kao-1-Tzu No.86153596, on July 20, 1998  
Amended by the 2<sup>nd</sup> Administrative Committee of the 1999 School Year, on September 20, 1999  
Amended by the 7<sup>th</sup> Administrative Committee of the 2007 School Year, on December 24, 2007  
Approved for future reference by Ministry of Education in Letter Tai-Kao-1-Tzu No.0970018585, on February 4, 2008  
Amended by the 4<sup>th</sup> Administrative Committee of the 2008 School Year, on October 20, 2008  
Approved for future reference by Ministry of Education in Letter Tai-Kao-1-Tzu No.0970232187, on November 20, 2008  
Amended by the 1<sup>st</sup> Administrative Committee of the 2012 School Year, on August 13, 2012  
Approved for future reference by Ministry of Education in Letter Tai-Kao-1-Tzu No.1010170275, on September 17, 2012  
Amended by the 16<sup>th</sup> Administrative Committee of the 2016 School Year, on March 29, 2017  
Amended by the 21<sup>st</sup> Administrative Committee of the 2016 School Year, on June 14, 2017  
Approved for future reference by Ministry of Education in Letter Tai-Jao-Kao-4-Tzu No.1060094305, on July 06, 2017  
Amended by the 2<sup>nd</sup> Administrative Committee of the 2022 School Year, on August 17, 2022  
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Amended by the 13<sup>th</sup> Administrative Committee of the 2023 School Year, on February 21, 2024  
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Article 1 Yuan Ze University Organizational Rules of Student Recruitment Committee (hereafter, “the committee”) are established to deal with matters relating to the recruitment of students and these regulations are provided pursuant to Article 24 of University Act.

Article 2 “Student Recruitment” mentioned in these regulations refers to the recruiting affairs related to the following degree programs: doctorate program, master program, in-service master program, bachelor program, and technique training classes accredited by the Ministry of Education.

Article 3 President shall be the committee chairman; other committee members are made of Dean of Academic Affairs, College Deans, Dean of Global Affairs, Dean of International Academy, Director of Physical Education Office, Institute/Department Chairman and Director of Degree Programs. Dean of Academic Affairs shall be set as Director General of the committee who may assist the committee chairman with recruiting affairs.

Article 4 The committee has the following duties:

1. Establish regulations relating to the recruitment of students.
2. Review student recruitment regulations and announcements.
3. Establish the minimum requirements for acceptance, additional quota on the waiting list, and unfilled admission quota. Confirm the admission list and announce it.
4. Decide the examinees’ qualifications specified in “Standards for Recognition of Equivalent Educational Levels for University Admission” such as Article 6: professional technicians, teachers of professional or technical subjects, Article 7: specialists with exceptional achievements in their professional fields, or Article 9: those who have been certified by the local government education authority to apply for university in the local area.
5. Review matters such as violations of regulations and admissions complaints or disputes.

6. Review the initial and final budget for the recruitment of students.
7. Examine the merits and demerits of recruiting affairs.
8. Plan of utilization and improvement for recruiting affairs.
9. Other important matters relating to the recruitment of students.

Article 5 The committee has several sections: examination section, test question section, grading section, controller section, personnel section, and computing system section. The committee shall appoint a member to be the director for each section in order to operate recruiting affairs.

Article 6 Committee meetings shall be convened and chaired by the chairman; when unable to do so, Director General shall conduct this duty on his/her behalf. All of the committee members shall attend the meeting. The committee may not convene a meeting without half of the total committee members present. It may not make a decision without the consent of half present members.

Article 7 These regulations will be adopted by Administrative Committee before being reported to the Ministry of Education for ratification and implementation, as shall amendments when they are made.