

Yuan Ze University Regulations Regarding International Students Undertaking Studies in Taiwan

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Article 1 These regulations are formulated subject to Article 5 of Regulations Regarding International Students Undertaking Studies in Taiwan established by the Ministry of Education.

Article 2 “International students” as provided in this regulation, shall be confined to as an individual whose nationality is not from the Republic of China as described in Article 2 of the Nationality Act and also without overseas Chinese student status. Individuals with Republic of China nationality, having ceased to hold the nationality, are not qualified to apply for admission into the university, if the period of the renunciation of the nationality is less than 8 years since the date, on which a revocation was issued from the Ministry of the Interior.

According to the Cultural Exchange Agreement, a foreign national who was selected by a foreign government, organization, school, or educational/cultural group to study in Taiwan, is not subject to the limitation as prescribed in the preceding paragraph.

The eight year period as prescribed in the first paragraph shall be calculated from the date of when the semester begins as set by the university.

Article 3 Upon completion of the course of study, at a school in Taiwan, to which international students applied, the students’ admission to higher academic levels shall be handled in a manner identical to the procedures of admission for local students, except that an application for master’s degree or higher level of graduate studies can be processed according to the university’s regulations. International students of the university may apply for direct admission into doctoral program and the qualifications, procedures, relevant right and duties shall be referred to the university’s Regulations for Direct Admission into Doctoral Program. The quota shall be included into the

additional quota of the current school year positioned for international students.

Article 4 There are two programs for international students seeking admission into the university to choose from, Spring Semester Program and Fall Semester Program. Application for admission into Spring Semester Program must be submitted to the university before December 31; application for admission into Fall Semester Program must be submitted to the university before April 30. The following documents shall be submitted before the university's deadline:

1. Application form.
2. The highest-level certificate or equivalent academic attainment and transcript issued by an international education institution (these documents must be translated into Chinese or English), which must be authenticated by Republic of China's overseas embassy or consulate or representative offices of the Ministry of Foreign Affairs (hereinafter "overseas representative offices").
3. Validated financial statement by overseas representative offices indicating sufficient funds for staying in Taiwan.
4. Other documents as required by individual department.

The certificate or equivalent academic attainment and the transcript issued by an international education institution as stipulated-above in item 2, must be in accordance with the MOE "Regulations Regarding the Assessment and Recognition of Foreign Academic Credentials for Institutions of Higher Education" except for those issued by Taiwan's overseas educational institutions.

Article 5 International students who have completed a bachelor's degree or higher degree in Taiwan and who apply for a master program shall be exempt from the rules listed in the first paragraph of item 2 of Article 6, provided that diplomas and overall transcripts for each semester issued from the universities or institutes in Taiwan shall be enclosed.

International students who have graduated from schools that enroll foreign residents in Taiwan, or from bilingual programs affiliated with local high schools must submit graduation certificates and overall transcripts for each semester to apply for admission under Article 6, and are exempt from the rules listed in Article 3 and in the first paragraph of item 2 of Article 6.

Article 6 The quota for admission allocated for international students at the university shall be no more than ten percent of the number of positions for local students each year and the university is responsible for reporting this information to the Ministry of Education for approval by November 31st of each year. The quota for admission mentioned above does not include international students with a non-degree status.

Article 7 The examining items for admission of international students shall be based on 40 percent of academic transcripts and 60 percent of documentation examination (including letters of recommendation, plan of study and other documents required by individual department. An interview shall be conducted when necessary.) Individual institute or department shall conduct a preliminary examination before all the documentations are submitted to the university's Student

Recruitment Committee for a re-examination. Office of Academic Affairs shall send admission notices to international students to inform them of their enrollment.

Article 8 Admitted international students shall complete the registration process within the designated time period. In the case that an international student fails to complete the registration process prior to the deadline because of serious diseases or serious accidents, relevant documentation shall be submitted prior to the deadline before he/she applies for the reservation of admission qualification for one year. In the case that an international student fails to complete the registration process prior to the deadline because of visa or other special reasons, relevant documentation shall be submitted to the university to apply for a delayed registration. The maximum of a delayed registration shall not exceed one third of a semester. Those who neither complete the registration process nor successfully being granted for the reservation of admission qualification as well as a delayed registration shall be deemed as giving up their admission qualifications.

Article 9 While registering to the university, new international students shall attach medical and injury insurance policies, which they purchased in foreign countries, covering a valid period of no less than 4 months starting from the day when they entered Taiwan. Current international students shall attach policies regarding Taiwan National Health Insurance and other pertinent coverage plans. The foregoing insurance policies purchased in foreign countries must be authenticated by a Taiwan's overseas representative office.

Article 10 International students may not apply for bachelor programs designed for returning education students such as Two-year On-job Undergraduate Program or Two-year On-job Master Program. International students who have received an Alien Residence Certificate, Permanent Residence Permit, or are enrolled in an international program, which is ratified by the Ministry of Education, are exempted from this Article.

Article 11 International students shall not be enrolled into the current school year if the time they arrive at the university exceeds one third of the first semester, whereas graduate students of a master or doctoral program are able to be enrolled into the second semester after being permitted by the department chairman or college dean and approved by Office of Academic Affairs.

Article 12 The university shall prepare a roster of admitted and registered international students, and shall submit it to the Ministry of Education for acknowledgement by November 30th of each year. The roster shall include the student's name, nationality, grade of study, department or graduate school to which they belong. In addition, the roster should also identify the recipient of the Taiwan Scholarship and or other scholarships sponsored by the Ministry of Education.

Article 13 Upon the condition that it will not interfere with their normal educational activities, the university may sign agreements for academic cooperation with foreign schools to recruit and accept international students as exchange or part-time students based on these regulations.

Article 14 International students who withdraw from the university into which they are admitted shall not thereafter apply again for admission under these regulations. Students who are found to be in violation of this rule shall be deprived of the admission qualifications or be dismissed from the university through disciplinary dismissal. The transfer of international students to other universities shall be regulated and handled in accordance with the university's study regulations.

Article 15 The university shall designate units or personnel to take responsibility for handling international student applications, consultation, liaison, and other related matters. In addition, these units or personnel shall reinforce the arrangement of home stay for international students, and assist them to learn our language and culture in order to improve their knowledge of this country.

The university shall host such activity as to foster international exchange, globalization on campus that is helpful to the interaction between international and local students from time to time during each school year

Article 16 Matters relating to international students' reservation of admission qualification, university transfer, change of major, suspension, withdrawal, student status, grade assessment, behavior assessment shall be processed according to relevant regulations.

Article 17 When international students are suspended or dismissed from the university, or by any other reason that causes them to lose student status at the university, the university shall notify Bureau of Consular Affairs of the Ministry of Foreign Affairs, as well as the local municipal government, Service Center of National Immigration Agency of the Ministry of Interior, and send copies of notification to the Ministry of Education.

Article 18 If the university plans to establish a special program for international students in response to An International Academic Cooperation Scheme or in dealing with other special needs, the university shall file an application to the Ministry of Education for ratification.

Article 19 These regulations will be adopted by the Student Recruitment Committee before being reported to the Ministry of Education for ratification and implementation, as shall amendments when they are made.

If any controversies or disputes occurred regarding clauses of the contract, it shall always refer to its Chinese version.