

Yuan-Ze University Regulations for Students Taking Minor

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Article 1 These regulations are provided pursuant to Article 25 of University Act and its Enforcement Rules.

Article 2 The university's undergraduate students may apply for a minor study at a different department beginning from their second semester of study; however, departments of four-year undergraduate program and of Two-year On-job Undergraduate Program shall not be the minor for each other.

Article 3 Students seeking to pursue a minor shall file an application with their department within the application deadline specified for each semester. Those found eligible to pursue a minor shall have their applications forwarded to the department chairman in which the student seeks to pursue a minor for initial approval and to Academic Dean for final approval.

Article 4 The course requirements for all minors offered at the university shall comply with the respective course requirement lists for the respective departments and must include at least 18 credits for professional courses (15 credits for professional courses for Two-year On-job Undergraduate Program). In addition, each department offering a minor has the right to require students to take at least 27 credits of elective courses.

Article 5 Credit hours of the minor shall be completed in addition to the minimum credits required for graduation by the original department.

Article 6 The credits and the academic scores of the courses completed by students taking a minor, both in the original major and in the minor, must be merged and computed on the whole; relevant matters shall be processed in accordance with the university's study regulations as well.

Article 7 Students taking a minor may include the name of the minor they have completed on the certificate of study while transferring to other universities.

Article 8 After the completion of all course and credit requirements for the minor, students' diploma shall be noted with the department name of the minor. Students' diploma shall not be noted with the department name of the minor if they do not complete the course and credit requirements for their

minor, and they shall not request for additional extension of study beyond the limited period of extension to finish these requirements.

Article 9 Students who have not completed the course and credit requirements for their minor within the required period of study shall not request for any certificate or proof relating to the minor study.

Article 10 Students pursuing a minor that requires the university to offer additional classes within the required period of study shall pay tuition according to the number of credit hours. Students applying for an extended term of study in order to pursue a minor shall pay the credit fee only for courses under 9 credits but full tuition and fees for courses of 10 or more credits (students of Two-year On-job Undergraduate Program shall pay the corresponding fee for total credits they are taking).

Article 11 These regulations will be adopted by the Academic Affairs Meeting before being reported to the Ministry of Education for ratification and implementation, as shall amendments when they are made.

If any controversies or disputes occurred regarding clauses of the contract, it shall always refer to its Chinese version.