

Yuan Ze University Regulations for Examinees to File an Appeal

Passed by the 3rd Student Recruitment Committee Meeting, Academic Year 2000, on October 20, 1999
Approved for future reference by Ministry of Education in the Letter Tai-(88)-Kao-1-Tzu No.88148100, on November 25, 1999

Article 1 Objective

These regulations are established to preserve the rights of examinees and to provide them with channels for filing an appeal.

Article 2 Grounds of Appeal

1. The results of an event will determine the admission of an examinee.
2. There is something vague in student recruitment regulations that may adversely affect the rights of an examinee.

Article 3 Prerequisite

Examinees who take the university's recruiting tests with grounds of appeal stated in Article 2 may raise a complaint to the authority engaging in examination affairs. For any unsolvable problem after the processing of personnel in charge of admission affairs or coordination of supervisors, an appeal may be filed to the university's team for handling examinees' appeals. An appeal can be filed for the same case for at most twice. (The second appeal will not be processed until the team approves of the new evidence.)

Article 4 Organization

1. A team for handling examinees' appeals shall be established by Student Recruitment Committee. The team is composed of five to seven members who shall be appointed by President among present members of the committee. One convener shall be elected from the members of the team. The team may temporarily appoint law professionals or relevant experts to be the members regarding the nature of the case with no more than two members per case.
2. The term of office of the team member is one year and terms are renewed upon re-election. The term of office for temporary members is limited to the period of the case's duration.
3. When the team holds meetings, the assessment may not start without two-thirds of the team members attending. The decision of the assessment letter shall be made with the consent of two-thirds of present members. Assessment of other affairs may be performed with the consent of over half of present members.
4. If members of the team have conflict of interests of the case, the members shall not take part in the assessment.

Article 5 Proceedings of an appeal

1. Any appeal shall be made in writing to the university within fifteen days of the date of notification of the result to which it relates, and any appeal submitted after this period must

- include an explanation and evidence as to why it could not be submitted sooner, and will only be accepted at the sole discretion of the team.
2. Examinees who file an appeal shall submit written documentary evidence such as the name of an appellant, the name of examination, examination card number, colleges or departments of recruitment, address and telephone number of an appellant, statements and reasons for the appeal, expected remedies.
 3. After receiving the case of an examinee's appeal, the team shall hold a meeting for assessment within half month and may invite other relevant parties to attend the meeting based on the needs.
 4. The team shall be notified if an appellant file a civil lawsuit, a criminal lawsuit, or an administrative lawsuit related to the matters of the appeal. The team shall discontinue the assessment upon notification, and the appeal shall be re-assessed upon termination of lawsuit processing. The appeal which also affects the rights and benefits of other examinees is not subject to the restriction.
 5. The team's meeting shall be kept confidential except for the appellant, the representative of the original processing unit, and relevant parties who attend the meeting to give explanations.
 6. The case of appeal shall be accepted by specific personnel appointed by the team and shall be replied within 30 days upon receipt of it.
 7. The decision of the assessment letter shall be sent to the appellant and original processing unit after being approved by President.

Article 6 Validity and execution of an assessment

The team shall compile the assessment letter, and the duplicate copy shall be submitted to the original processing unit upon submission to President for approval. If the original processing unit suggests that the resolution violating laws or cannot be implemented practically, it shall submit a report containing specific facts and reasons to President and submit a duplicate copy to the team to inform them of such information. If President finds it acceptable, the case shall be re-assessed by the team (once only). The original processing unit shall immediately accept and execute the assessment resolution upon completion of administrative process of the assessment letter.

Article 7 These regulations will be adopted by Student Recruitment Committee before being reported to the Ministry of Education for ratification and implementation, as shall amendments when they are made.

If any controversies or disputes occurred regarding clauses of the contract, it shall always refer to its Chinese version.