

Yuan Ze University Regulations for Independently Recruiting Hong Kong and Macau Students Studying in Hong Kong, International Students, Hong Kong and Macau Students of Chinese Descent with Foreign Nationality, Who Come to Study or Join The Trial Program for Transferring Study in Taiwan

Passed by the 5th Student Recruitment Committee of the 2019 School Year, December 26, 2019

Authorized via the letter of the Ministry of Education under Tai-Chiao-Kao-(4)-Tzu No. 1080192752, Jan. 2, 2020

- Article 1 These regulations are established by Yuan Ze University (hereafter, ‘the University’) to process the recruiting affairs for Hong Kong and Macau Students Studying in Hong Kong, International Students, Hong Kong and Macau Students of Chinese Descent with Foreign Nationality, who apply for the admission into the University’s daytime bachelor’s, master’s, or doctoral program or for the transferring into daytime bachelor’s program. These regulations are in accordance with “Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan”, “Hong Kong and Macao Residents Studying in Taiwan”, “Regulations Regarding International Students Undertaking Studies in Taiwan”, and “Hong Kong and Macau Students Studying in Hong Kong, International Students, Hong Kong and Macau Students of Chinese Descent with Foreign Nationality, Who Come to Study or Join The Trial Program for Transferring Study in Taiwan”.
- Article 2 The University shall establish the Student Recruitment Committee for Hong Kong and Macau Students Studying in Hong Kong, International Students, Hong Kong and Macau Students of Chinese Descent with Foreign Nationality (hereafter, ‘the Committee’) to process the recruiting affairs for Hong Kong and Macau students studying in Hong Kong, international students, Hong Kong and Macau students of Chinese descent with foreign nationality, who apply for the admission into the University. The Committee shall process all matters such as admission rules, admission quota, recruitment regulations, admission criteria, the procedure for handling recruitment-related disputes, and other exam-related affairs based on the principles of equity, justice and openness. The formation of the Committee and relevant regulations shall be determined by the University.
- Article 3 The admission guidelines shall detail the admission schedule, selection methods, departments offering admission, the prescribed duration of study, the admission quota, qualifications, exam subjects, exam dates, registration procedures, scoring criteria, methods of acceptance for admission, the ranking order of admission for examinees with the same final entry score, rules about filling vacancies by wait-listed candidates, review

of grades, check-in procedures, the procedure for handling exam-related disputes, and other related rules. These admission guidelines shall be approved by the Committee and be made public before the University begins to accept applications; and shall be posted in the section of Independent Enrollment of Students on the website of University Entrance Committee for Overseas Chinese Students.

- Article 4 The admission quota will be determined in according to students' different statuses and enrollment channels:
1. Quota for newly enrolled students: The quota will be based on different statuses in accordance with the Ministry of Education-approved 'Admission Quotas for Overseas Chinese Students (Including Hong Kong and Macau Students, Hong Kong and Macau Students of Chinese Descent with Foreign Nationality) for the Academic Year of 2020' and 'Admission Quotas for International Students for the Academic Year of 2020'. If the admission quota is insufficient, after confirming the availability of allocating or expanding the quota, adjustments or expansions to additional admission quota can be applied for through a special project to the Ministry of Education. These adjustments shall comply with various student-faculty ratios (overall student-faculty ratio, student-faculty ratio for daytime programs, student-faculty ratio for graduate programs) stipulated in regulations governing the total number of students and faculty.
 2. Quota for transferring students: The quota will be based on different statuses, the year of transferring, and the enrollment vacancies of the current academic year in accordance with the Ministry of Education-approved 'Admission Quotas for Overseas Chinese Students (Including Hong Kong and Macau Students, Hong Kong and Macau Students of Chinese Descent with Foreign Nationality)' and 'Admission Quotas for International Students'.

- Article 5 These regulations apply only to the following students for admission: Hong Kong and Macau students studying in Hong Kong, international students, and Hong Kong and Macau students of Chinese descent with foreign nationality. Hong Kong and Macau students of Chinese descent with foreign nationality refer to the students who meet the qualifications set forth in Article 23, Paragraph 1 of "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan". Hong Kong and Macau students studying in Hong Kong refer to the students who meet the qualifications set forth in "Hong Kong and Macao Residents Studying in Taiwan". International students refer to the students who meet the qualifications set forth in Article 3 of "Regulations Regarding International Students Undertaking Studies in Taiwan". The recognition of a student's status of being Hong Kong and Macau students studying in

Hong Kong, or of being Hong Kong and Macau students of Chinese descent with foreign nationality, is conducted by the Ministry of Education.

Article 6 Qualifications for Hong Kong and Macau students studying in Hong Kong, international students, and Hong Kong and Macau students of Chinese descent with foreign nationality who apply for the admission or transferring into the University:

1. Newly enrolled students:
 - (1) Students who have graduated from (or are completing their final year of) senior high school or equivalent may apply for bachelor's programs at the University. Students who have completed (or are completing their final year of) a bachelor's degree or equivalent may apply for master's programs at the University. Students who have completed (or are completing their final year of) a master's degree or equivalent may apply for doctoral programs at the University.
 - (2) Students with education level equivalents must meet the qualifications set out in the Ministry of Education's "Standards for Recognition of Equivalent Educational Levels for University Admission".
 - (3) Students with academic credentials issued abroad shall be recognized in accordance with "Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education".
2. Transferring students: Students must meet the qualifications set out in Article 4 and Article 9, Paragraph 4 of the Ministry of Education's "Regulations Governing the Assessment and Recognition of Foreign Academic Records by Institutions of Higher Education".

Article 7 Students who meet the qualifications mentioned in the previous article shall submit the forms and documents listed below to the University within the stipulated time period:

1. Student application form.
2. Academic credentials and transcripts:
 - (1) Applicants with Hong Kong or Macao student statuses shall refer to Article 7, Paragraph 2, Subparagraph 2 of "Regulations Regarding Hong Kong and Macao Residents Studying in Taiwan".
 - (2) Applicants with international student statuses shall refer to Article 7, Paragraph 1, Subparagraph 2 of "Regulations Regarding International Students Undertaking Studies in Taiwan".
 - (3) Applicants with Hong Kong and Macau student statuses of Chinese descent with foreign nationality: Documents shall be provided based on the student statuses upon applying for admission. Applicants applying for admission with Hong Kong or Macao student statuses shall refer to Article 7, Paragraph 2, Subparagraph 2 of

“Regulations Regarding Hong Kong and Macao Residents Studying in Taiwan”. Applicants applying for admission with international student statuses shall refer to Article 7, Paragraph 1, Subparagraph 2 of “Regulations Regarding International Students Undertaking Studies in Taiwan”.

3. Any status documentation stipulated in Article 5; for instance, documentary evidence of permanent or long-term residency overseas, Hong Kong or Macao passports or permanent residency status documents, original proofs of continuous residency in Hong Kong, Macao or overseas.
4. Any other documents which are required by the recruiting department that is being applied to. An overseas Chinese student who submits any certificate or document that is found to be counterfeit, or contain false or misleading information, or that has been altered in some way shall have their enrollment eligibility revoked. If the student has already registered and begun classes, their registration as a current student shall be cancelled and they will not be awarded any certification whatsoever regarding their related academic undertakings. If any such forgery is first discovered after a student has already graduated, the educational institution shall revoke the former student’s eligibility to graduate and shall require any degree already awarded to be returned and shall rescind it.

Article 8 Hong Kong and Macau students studying in Hong Kong, international students, Hong Kong and Macau students of Chinese descent with foreign nationality admitted under these regulations may follow the overseas academic system and apply for admission in both the fall and spring semesters with details specified in the admission guidelines. However, appropriate measures for curriculum design and integration shall be carefully planned to maintain teaching quality and protect the rights of students to receive education. For both newly enrolled students and transferring students under these regulations, the application deadline is by February 28, 2020. If the Ministry of Education has any additional stipulations, the schedule will be adjusted in accordance with the Ministry's regulations. For those who advance their enrollment to the spring semester of previous academic year, the list of accepted students shall be announced no later than February 28th. Acceptance lists shall be sent to the University Entrance Committee for Overseas Chinese Students within the following week. No separate distribution will be carried out by the University Entrance Committee for Overseas Chinese Students for the following students who have already been admitted through independent admissions: Hong Kong and Macau students studying in Hong Kong, Hong Kong and Macau students of Chinese descent with foreign nationality. Students who have been allocated through the distribution process are not eligible to apply for admissions for international students or those independent recruitments for Hong Kong

and Macau students conducted by other schools after August 1st.

- Article 9 Applicants shall be verified for their student statuses by the Ministry of Education as being a Hong Kong or Macau student, or being Hong Kong and Macau students of Chinese descent with foreign nationality, and deemed eligible through department screening assessments. The acceptance list shall be determined by the Committee, and formal acceptance letters shall be issued to the students by the University. The acceptance letter shall indicate the date and reference number of the verification for the student statuses approved by the Ministry of Education, enabling overseas embassies or consulates to issue the Taiwan visa.
- Article 10 Hong Kong and Macau students studying in Hong Kong, international students, and Hong Kong and Macau students of Chinese descent with foreign nationality, shall proceed in accordance with “YZU Study Regulations” and other related rules and stipulations in regards the retaining of admission eligibility, transfer to another educational institution, transfer to another department, student suspension of their studies, withdrawal from their studies, as well as affairs of student status, academic, guidance and counseling, and assessment of grades.
- Article 11 Hong Kong and Macau students who have graduated, or have discontinued or suspended their studies for the maximum allowable period, and who are not continuing to pursue studies will lose their student statuses. However, Hong Kong and Macau students who have just graduated from the University and been given approval by the Ministry of Education to do an internship through the University may extend their student statuses for a maximum period of one year after graduation, after which time their student statuses will be cancelled; and they will have their student statuses reinstated if they resume their studies at a higher level, transfer to another educational institution, or resume studies that they had discontinued. International students who have been permitted to undertake initial household registration, resident registration, naturalization, or restoration of R.O.C. nationality procedures during the course of their studies in Taiwan will forfeit their student statuses and shall be dismissed by their educational institution. However, an international student who has been dismissed by the educational institution that admitted the student as a result of unsatisfactory conduct or of a conviction in criminal case proceedings is not permitted to transfer to another university.
- Article 12 The University shall compile separate lists for enrolled students who are Hong Kong and Macau students studying in Hong Kong, Hong Kong and Macau students of Chinese descent with foreign nationality, for transferring students, and for unregistered students

before November 30th each year, and report these to the Bureau of Consular Affairs of the Ministry of Foreign Affairs, the National Immigration Agency of the Ministry of the Interior; and the Ministry of Education. In the event that Hong Kong and Macau students studying in Hong Kong, Hong Kong and Macau students of Chinese descent with foreign nationality lose their student statuses due to their graduation, suspension of their studies, withdrawal from their studies, transferring, or rearrangements made on their own, the University shall report it promptly. The university that admits international students shall promptly register details of the following into the international student data management information system designated by the Ministry of Education: the international students admitted and registered, any transfer, suspension or withdrawal from studies, and any change to or loss of student status.

- Article 13 The examination affairs personnel shall be obligated to keep the examination affairs confidential. No one related to the examinee within three degrees of kinship is permitted to take part in examination affairs for avoiding conflicts of interests.
- Article 14 All application scoring documentation must be kept on record for a year. In the event that a formal appeal is filed in accordance with regulations, the relevant documentation shall be kept until the conclusion of the complaint or administrative remedy procedure.
- Article 15 Applicants who have objections regarding the admission results shall document in detail the following information and appeal to the Committee within a week after the announcement of accepted list:
1. The applicant's name, gender, department and category of application, address, contact number, date of appeal.
 2. Clear descriptions of the causes for objection with related documents or evidence. Objections to the examination results as mentioned above shall be evaluated by the Committee, and the applicant who filed an appeal shall be informed of the decision within a month of receiving the appeal and specify that the administrative remedy procedure has ended. When necessary, a task team shall be put in charge of investigation and management.
- Article 16 Matters not specified herein shall be governed by "Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan", "Hong Kong and Macao Residents Studying in Taiwan", "Regulations Regarding International Students Undertaking Studies in Taiwan", the University's student admissions and recruitment regulations, "YZU Study Regulations", and other related rules and stipulations.

Article 17 These regulations will be adopted by Student Recruitment Committee before being reported to the Ministry of Education for ratification and implementation, as shall amendments when they are made.

The English translation is for reference only. In case of any discrepancy between Chinese version and English version, the Chinese version shall prevail.