

Guidelines for GoAbroad Subsidies for Economically Disadvantaged Students at Yuan Ze University

Feb. 21 2023, Approved on in the 3rd Student Affairs Meeting of the 111th Academic Year

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Article 1 These guidelines are established in accordance with the Higher Education SPROUT Project approved by the Executive Yuan. They aim to encourage economically disadvantaged students to engage in overseas exchange programs to broaden their horizons, learn diverse cultures, and develop global mobility skills. This is intended to effectively enhance the role of higher education in promoting social mobility.

Article 2 Eligible Applicants: Subsidies are available to economically disadvantaged students as defined by the Higher Education Sprout Project. The levels of economic disadvantage, ranked from highest to lowest, are listed as following :

1. Students from low-income households.
2. Students from moderately low-income households.
3. Students are children or grandchildren of families facing special circumstances.
4. Students are eligible applicant for subsidies program for Disadvantaged Students under the Higher Education Support.
5. Students with disabilities or their parents with disabilities (in order of severe, moderate, and mild).
6. Students facing sudden family hardship, approved by the school review process.
7. Indigenous students.
8. Pregnant students or students raising children under the age of three.

The aforementioned applicants must hold Republic of China (Taiwan) nationality and be currently enrolled students at Yuan Ze University at the time of application. They must be received approval or recommended by relevant university units or faculty members. This does not include extended-study students, students on leave of absence, and students enrolled in in-service programs. For fourth-year undergraduate student and second-year master's students, their return date must be before June 30 of the second semester of the academic year, and they must retain their enrolled student status.

Article 3 Subsidized Activities: Includes dual-degree programs, oversea exchange programs, short-term training, overseas research, paper presentation, participation in seminars, workshops, academic conferences, academic competitions, international volunteer work, and other related programs.

Article 4 Principles for Subsidy:

1. The funding for this item is supported by the external fundraising fund allocated from the Higher Education SPROUT Project. The order of subsidy disbursement will follow the sequence of the review and approval process. In cases where multiple applications are submitted by a single unit, priority will be given to those with higher level of economic disadvantage. Once the funding is exhausted, no further applications will be accepted.
2. Students are eligible for one subsidy per academic year during their study period, covering economy class round-trip airfare and living expenses.
3. The airfare subsidy is limited to the round-trip ticket cost to the application destination or the nearest available location, with priority given to domestic airlines company. The subsidy amount will be based on the average of the three lowest ticket prices found on relevant apps or websites on the application date. If the actual expenditure exceeds the subsidy amount, the applicant must bear the additional cost.
4. The living expenses are counted by NT\$400 per day. Applicants must provide proof of the activity-related dates for the duration of the overseas activities.

Article 5 Application Procedures

1. Application: The Life Guidance Section announces application details at the beginning of each semester. Students must submit applications at least four weeks before departure, including :
 - (1) Application form.
 - (2) Oversea plan.
 - (3) Proof or granted documents for oversea activities, issued by university units (e.g., recommendation letters, approved official memos, applicant's name listed on the brochures or agendas, etc.).
2. Review: Life Guidance Section conduct review and approve procedure. It approves the subsidy amount upon approval.
3. Fund Disbursement: Recipients must submit the following documents within 14 days after returning to Taiwan upon completion of the activity. The subsidy will be disbursed after the review confirms all documents are correct.
 - (1) Original round-trip ticket (including boarding pass) and a copy of recipient's passport.
 - (2) Report for oversea activities.
4. Travel Plans Change or Cancellation: Subsidy recipients must obtain prior approval from the Life Guidance Section if there are any changes or cancellations to their itinerary. Failure to comply with this requirement will result in the cancellation of eligibility for the following academic year's application.
5. Misconduct: If a subsidized student is found to have falsified or provided false information, their subsidy eligibility will be revoked, and any funds already received will be recovered. Additionally, the case will be handled according to the

university's student disciplinary regulations and procedures.

6. Obligations: Recipients must cooperate with the sharing of results from activities related to the university's Higher Education SPROUT Project.

Article 6 Matters not covered in these guidelines will be handled in accordance with the university relevant regulations.

Article 7 After approval from the Student Affair Committee Meeting, these guidelines will become effective and any amendments will follow the same process.

In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail.