

Yuan Ze University Regulations for Outstanding and Distinguished Mentor Awards

(Effective from 2025)

December.11.2024, Approved by the 1st Student Affairs Committee Meeting of the 2024 Academic Year

Article 1 These regulations, "Yuan Ze University Regulations for Outstanding and Distinguished Mentor Awards," are established to reward mentors who demonstrate dedication and excellence in counseling work, encourage university-wide mentor participation in counseling, enhance mentor-student interaction, and strengthen counseling effectiveness.

Article 2 According to the University's Mentor Responsibility System Implementation Rules, all full-time faculty members of lecturer rank or above shall serve as mentors. Nominated mentors must be currently employed during the selection period.

Article 3 Outstanding mentors must have actually served as mentors and performed student counseling work for at least one academic year at the university, and meet the following conditions:

1. Attend one mentor meeting and one mentor competency meeting each academic year.
2. Maintain regular contact with students and demonstrate proactive understanding and care for students with concrete evidence.
3. Assist students with life adjustment and guide them in developing problem-solving abilities, with concrete evidence.
4. Assist in student crisis management with concrete evidence.
5. Demonstrate concrete measures and creativity in student counseling work.
6. Assist in implementing Higher Education Sprout Project-related tasks (such as career development, learning guidance, etc.).

Article 4 Mentor counseling work awards are divided into two categories: "Outstanding Mentor Award" and "Distinguished Mentor Award."

Article 5 To select and implement outstanding mentor awards, an "Outstanding Mentor Selection Committee" shall be established, consisting of the President, Dean of Student Affairs, one representative from each college and the Center for General Education (must be previous recipients of Distinguished Mentor, Distinguished Teaching, or Distinguished Service awards), one representative from the Office of Counseling and Career Development, and two student representatives. The President shall serve as the convener.

Student representatives shall be nominated by the Student Association. All representatives serve one-year terms and may be re-appointed. Separate regulations

shall be established for selection and implementation procedures.

Article 6 For the Outstanding Mentor Award, based on the previous academic year, mentors who receive an average score of 4.5 or above (on a five-point scale) on the end-of-semester mentor counseling questionnaire from their current students, and who demonstrate concrete counseling achievements, may be nominated by their department (or equivalent unit) and approved by the Outstanding Mentor Selection Committee. One recipient shall be selected from each college.

Article 7 For the Distinguished Mentor Award, mentors who have received the "Outstanding Mentor Award" within the past three years (inclusive) may complete the Distinguished Mentor nomination form, be recommended by their department (or equivalent unit) or the Center for General Education, and be approved by the Outstanding Mentor Selection Committee. One recipient shall be selected from each college.

Article 8 University-wide Outstanding and Distinguished Mentor Awards shall be granted as follows, with funding from the Higher Education Sprout Project, to be disbursed by the Personnel Office:

1. "Outstanding Mentor" recipients shall receive one plaque.
2. "Distinguished Mentor" recipients shall receive a monetary award of NT\$20,000 and one plaque.

Article 9 Teachers selected as "Distinguished Mentors" may not be nominated again for three years following the year of their award.

Article 10 The nomination period for Outstanding and Distinguished Mentor Awards shall follow the schedule announced by the managing unit for that year.

Article 11 These regulations shall be implemented upon approval by the Student Affairs Committee; the same applies to amendments.

In case of any discrepancy between the Chinese and English versions, the [Chinese version](#) shall prevail.