

Yuan Ze University Student Dormitory Autonomy Association Officer Award and Punishment Guidelines

01.06.2008 Ratified at the 2nd Student Affair Meeting in the academic year 2007

12.31.2014 Revised and ratified in the 2nd Student Affair Meeting in of academic year 2014

Clause 1 In order to encourage resident students to participate in dormitory autonomy, cultivate their ability to handle public affairs, and improve the quality of life in student dormitories, these guidelines are established in accordance with Article 19 of the "Yuan Ze University Student Dormitory Autonomy Association Organization Regulations".

Clause 2 Students serving as officers of the Student Dormitory Autonomy Association (hereinafter referred to as the Autonomy Association) must complete the annual training courses and activities according to the Cultivation and Evaluation Process Chart (see attachment), fulfill their responsibilities, and those who perform outstandingly after evaluation at the end of their term will be rewarded with dormitory grants and priority dormitory rights. The evaluation methods are as follows:

- I. The evaluation items include activity organization, floor leader work, and other achievements (see attached table).
- II. The Section Chief of the Dormitory Services Section of the Office of Student Affairs (hereinafter referred to as Dorm Services), dormitory counselors, and the president of the Autonomy Association will evaluate and score the officers, with the average score accounting for 70% of the total score (the president may not self-evaluate).
- III. Mutual evaluation among officers (including evaluation of the president by each officer) will be conducted, with the average score accounting for 30% of the total score.

Clause 3 The evaluation results are divided into two groups, male and female dormitories, and the rewards are as follows:

- I. For each group:
 - (1) Those who achieve " the High Distinction Award " (up to 3 people) will be rewarded with a dormitory grant of NT\$20,000 and priority dormitory rights for 1 year in the following academic year.
 - (2) Those who achieve " the Excellence Award " will be rewarded with a dormitory grant of NT\$10,000 and priority dormitory rights for 1 year in the following academic year.
 - (3) Those who achieve "Pass" will not receive a dormitory grant but will still have priority dormitory rights for 1 year in the following academic year.

(4) Those who fail will not receive a dormitory grant or priority dormitory rights for the following academic year.

II. Grades are determined by score ranking, and the number of rewards may be adjusted according to the budget and dormitory vacancy rate for that year.

Clause 4 The Autonomy Association may appoint unpaid advisors as needed to assist in promoting dormitory autonomy affairs. The responsibilities and rights of advisors are as follows:

I. Advisor responsibilities shall be carried out in accordance with Article 14 of the "Yuan Ze University Student Dormitory Autonomy Association Organization Regulations".

II. Advisor benefits: Advisors who perform outstandingly during their term, as evidenced by achievements verified by the Office of Student Affairs, will be rewarded with priority dormitory rights for 1 year in the following academic year.

Clause 5 If an officer, during their term, falls under any of the following circumstances, upon resolution of the Executive Council and referral to the Dorm Services for counseling without improvement, they may be removed from office and their dormitory rights will be revoked:

I. Failure to handle affairs in their jurisdiction.

II. Absence from Executive Council regular meetings 3 times or more without notice, or leave of absence 5 times or more.

III. Absence from training courses held by the Office of Student Affairs 2 times or more without notice.

IV. Failure to participate in Autonomy Association activities 2 times or more.

V. Accumulation of the above 2 to 4 items reaching 5 times.

Clause 6 In the event of a vacancy due to the removal of an officer, the Dorm Services may hold a by-election as needed.

Clause 7 These guidelines will take effect after being passed at the Student Affairs Meeting, and the same applies to any amendments.