

# Yuan Ze University Regulations for the Application and Review of Full-Time Faculty Dormitory

March 4, 2026, Approved by the 1st General Affairs Meeting of the 2025 Academic Year

**Article 1.** These regulations are formulated pursuant to the Yuan Ze University Regulations for Faculty Dormitory Management, for the purpose of ensuring the proper administration of applications and review procedures for full-time faculty dormitory each academic semester.

**Article 2.** When applying to lease faculty dormitory, a full-time faculty member and their spouse shall not own, within Taoyuan City, any residential property suitable for habitation or rental. For the purposes of these Rules, residential property refers in principle to buildings intended for residential use. Ownership of land without any building thereon shall not be subject to this restriction.

**Article 3.** Where both the applicant and their spouse are full-time faculty members of the University, the Office of General Affairs shall accept an application from only one of them.

**Article 4.** Applications for faculty dormitory shall be accepted once per semester, and points shall be recalculated each semester in accordance with the following criteria:

1. One point shall be accrued for each completed semester starting from the semester of the applicant's first application, up to a maximum of eight points.
2. Two additional points shall be granted for each Major Illness/Injury Card held by the applicant or their dependents (limited to spouse and children).
3. Applicants holding a disability certificate shall be awarded an additional two points.
4. Foreign faculty members shall receive two additional points; those accompanied by dependents relocating to Taiwan permanently, upon submission of supporting documentation, shall receive an additional two points.
5. Where both the applicant and their spouse are full-time faculty members of the University, three additional points shall be awarded.
6. Full-time Distinguished Professors shall receive three additional points; Full-time Chair Professors shall receive five additional points.

**Article 5.** Priority ranking shall be determined as follows:

1. Applicants approved under special authorization by the President shall be given the highest priority.
2. Applicants shall be ranked in descending order based on total points accrued. In the event of a tie, priority shall be given to the applicant whose initial application date is

earlier.

**Article 6.** Where multiple vacancies of the same housing type become available during the same period, allocation shall be made in accordance with the established priority order.

Applicants who are notified to move in but fail to complete the move-in procedures within the prescribed period, and who remain unable to do so or fail to respond within one week after reminder, shall be deemed to have forfeited their priority status for that semester. The Office of General Affairs may then notify the next eligible applicant in order of priority.

**Article 7.** Existing residents seeking to change rooms shall follow the same application procedures as new applicants. Applicants who submitted housing applications under the previous system and are still awaiting allocation may carry forward their original application date as the basis for calculating points for their first semester under the revised system, provided that a new application is submitted in accordance with these Rules.

**Article 8.** These regulations shall take effect upon approval by the General Affairs Meeting and subsequent promulgation. Amendments shall follow the same procedure.

In case of any discrepancy between the Chinese and English versions, the Chinese version shall prevail.