

# **YZU Regulations for Faculty Lecturing or Holding Concurrent Positions at Other Institutions**

Passed by the 9<sup>th</sup> Administrative Committee of the 1993 School Year, October 6, 1993  
Amended by the 13<sup>th</sup> Administrative Committee of the 2001 School Year, February 25, 2002  
Amended by the 18<sup>th</sup> Administrative Committee of the 2006 School Year, June 25, 2007  
Amended by the 11<sup>th</sup> Administrative Committee of the 2008 School Year, March 9, 2009  
Amended by the 2<sup>nd</sup> School Council Meeting of the 2022 School Year, May 10, 2023

**Article 1** These regulations are established for the purpose of regulating the University's full-time faculty members (hereinafter, 'faculty') who lecture or hold concurrent positions at other institutions in accordance with Article 3 of "YZU Regulations for Employment, Payment, Service of Faculties". Matters not prescribed by these regulations shall be governed by other relevant laws and regulations made by MOE or the University.

**Article 2** A concurrent position at other institutions shall be related to the faculty's teaching or research fields and shall not hinder the faculty's work at the University; and said faculty member shall fulfill the required basic teaching hours and other work requirements stipulated in "YZU Regulations for Employment, Payment, Service of Faculties".

**Article 3** The working hours for faculty who lecture or hold concurrent positions at other institutions shall adhere to the following guidelines: for part-time teaching at other institutions, it is limited to a maximum of 4 hours per week and the teaching position shall not be beneath the position in the University. The total combined hours for part-time teaching and concurrent positions shall be limited to 8 hours per week.

Faculty members who meet one or more of the criteria listed below shall not lecture at other institutions to prevent their teaching and research work at the University being hindered. Applications that do not meet this criterion shall be rejected, and permission for concurrent positions that fail to meet this criterion shall be revoked. This restriction does not apply to special cases that have been approved by the President.

1. Faculty who do not fulfill the required basic teaching hours at the University or do not meet the specified requirements stipulated in Paragraph 1 of Article 14 of "YZU Regulations for Employment, Payment, Service of Faculties", Article 9 of "Part-time and Full-time Faculties Teaching Hours and Waivers", or Article 7 of "YZU Regulations for Faculties' Evaluation and Rewards".
2. Faculty who lecture the courses that are unrelated to their teaching or research expertise, or violate academic ethics and other relevant regulations, and have been verified by the University or competent authorities.

**Article 4** Faculty who apply for lecturing or holding concurrent positions at other institutions shall obtain prior consent from the part-time school or institution, and the matter of consent

shall be handled by Personnel Office. After obtaining approval from the University, the applicant shall submit a written application, which will be reviewed and approved by the office director and College Dean (or head of the division). The application will be submitted to Personnel office, Secretariat Office, and Office of Academic Affairs for verification of years of service, evaluation results, waiver of teaching hours, and payment for teaching hours. After the verification, it will be submitted to the Dean of Academic Affairs or the President (or authorized proxy) for approval before lecturing or holding concurrent positions at other institutions.

When the term of the part-time teaching or employment expires and there is a need to continue or make changes to the concurrent position, a new application shall be submitted.

Article 5 Faculty may hold concurrent positions at government agencies (institutions), non-departmental public bodies, non-profit-seeking or profit-seeking enterprises or entities. If faculty are elected as the chairpersons of the board of directors, they shall seek prior approval from the President before taking the positions.

Article 6 Faculty who lecture or hold concurrent positions that do not have any negative impact on their primary job, academic reputation, or personal dignity, and are not incompatible with their primary position, are exempt from seeking approval from the University in accordance with Article 4:

1. Non-routine (non-fixed, regular, or continuous) work, such as invited speeches or lectures, part-time task forces or advisory positions, and non-decision-making or non-executive roles, where only one-time expenses such as transportation or attendance fees are received, and there is no other remuneration involved.
2. Faculty's duties in their concurrent positions must be kept confidential as stipulated by laws and regulations.

Article 7 Faculty who hold concurrent positions at general profit-seeking enterprises or entities, or in startup biotech and pharmaceutical companies for a period of one year or longer, they may, subject to other legal provisions, enter into a cooperative agreement between the faculty's affiliated college (division) or department (the same level) and the institutions where they hold the concurrent position.

Article 8 Faculty who hold concurrent positions at other institutions may utilize their personal professional knowledge or achievements for commercial purposes. However, they must adhere to the University's regulations as well as legal and contractual obligations.

Article 9 Faculty who fail to follow these regulations to submit an application for approval or seek consent, and lecture or hold concurrent positions at other institutions without

authorization, the matter will be handled by the office director and College Dean (or head of the division). The faculty will not be eligible for promotion in the following academic year and this record will be included in the evaluation criteria for faculties' performance. In cases where the misconduct is severe and damages the reputation of the University, it may be reported to Faculty Evaluation Committee of different levels for deliberation and resolution.

Article 10 Faculty who meet the following criteria will not be subject to the limitations of these regulations:

1. If faculty receive an offer to work in an institution or school with which the current school has signed an academic cooperation agreement, or if there is a need for academic exchange or future academic research development and a joint appointment with an external academic or research institution, the faculty may proceed according to the provisions specified in the employment contract of joint appointment as well as in "YZU Regulations for Joint Appointment And Temporary Transfer of Faculty/Personnel".
2. If faculty accept the industry-academia project collaboration under a joint cooperation agreement between the school and an institution, they shall follow the relevant regulations, cooperation plan, and project-based employment contract.

Article 11 These regulations are adopted by School Council Meeting, as shall amendments when they are made.

**The English translation is for reference only. In case of any discrepancy between Chinese version and English version, the Chinese version shall prevail.**