

YZU Regulations for Part-time Faculties Applying for the Verification of Teacher's Qualification

Passed by the 3rd Teacher Evaluation Committee of School of the 2nd Semester of the 1998 School Year, April 23, 1999

Article 1 Yuan Ze University (hereafter, 'University') established these regulations to process the applications of part-time faculties for the verification of teacher's qualification.

Article 2 Part-time faculties who apply for the verification of teacher's qualification shall have been teaching for two semesters at least (not including the summer session) and the credits of teaching shall be more than twelve credits (the applications for promotion will not be available for part-time faculties of University).

Article 3 Part-time faculties who apply for the verification of teacher's qualification shall fill out the application form (please see attachment for the format) and submit the publications in the last five years to the department for the outer examination. The documents of teaching questionnaires shall be submitted for reference as well.

Article 4 Part-time faculties who apply for the verification of teacher's qualification shall meet the following schedules:

1. Part-time faculties who apply for the verification of teacher's qualification shall submit the application to the department (graduate school, General Education Center, Physical Education Office) by the end of February or September each year.
2. Departments (graduate school, General Education Center, Physical Education Office) shall finish the examination of part-time faculties' publications that shall also be passed by the Teacher Evaluation Committee of Department and then be sent to the Teacher Evaluation Committee of College for verification before April 15th or November 15th each year.
3. Applications for the verification of teacher's qualification passed by the Teacher Evaluation Committee of College shall be sent to the Teacher Evaluation Committee of School for verification before May 10th or December 10th each year.
4. Applications for the verification of teacher's qualification shall be verified by the Teacher Evaluation Committee of School before the end of June or January each year.

Article 5 Applications for the verification of teacher's qualification passed by the Teacher Evaluation Committee of School shall be reported to the Ministry of Education before the end of February or August each year to meet the schedule of a semester.

Article 6 These regulations are adopted by the Teacher Evaluation Committee of School, reported to President for ratification and implementation, as shall amendments when they are made.

If any controversies or disputes occurred regarding clauses of the contract, it shall always refer to its Chinese version.