

# Yuan Ze University

## Information Service Meeting Rules

Approved at the 2<sup>nd</sup> Administrative Meeting of the 96<sup>th</sup> Academic Year dated September 17, 2007  
Revised at the 3<sup>rd</sup> Administrative Meeting of the 107<sup>th</sup> Academic Year dated September 12, 2018  
Revised and approved at the 5<sup>th</sup> Administrative Meeting of the 111<sup>th</sup> Academic Year dated September 28, 2022

- Article 1** To develop campus information construction, promote information services, and establish an educational model for the information society, *the Yuan Ze University Information Service Meeting Rules* (referred to as the Meeting) are enacted.
- Article 2** Tasks of the Meeting
- 2.1 Set the strategic direction for the university's information services, aligning them with goals and mission.
  - 2.2 Review and approve crucial issues related to information services.
  - 2.3 Develop policies and guidelines related to information services.
  - 2.4 Monitor and evaluate the performance of information services.
  - 2.5 Other campus-wide information service matters may concern.
- Article 3** Heads of various administrative and academic units shall serve as meeting group members. Members are appointed for one year and are eligible for reappointment. The head of the Office of Library and Information Service shall be the convener and leader of the Meeting.
- Article 4** The Meeting shall be held once per semester. Ad hoc meetings and project teams may be assigned when necessary.
- Article 5** For a meeting to be valid, the Meeting requires the presence of more than half of the Meeting members. The Meeting produces a resolution only if more than half of the members present reach their agreement. The Meeting may invite the concerned personnel to attend and provide reports or explanations.
- Article 6** The Regulations are implemented after being passed at the administrative meeting, and the same procedure applies to any future amendments.

**Note:** If any controversies or disputes occurred regarding clauses of the aforesaid regulations, it shall always refer to its Chinese version.