

Student Housing Service Announcement

2016 academic year student individual or club/camp winter vacation accommodation application

- **Application Times :** 2016 December 12th 10am to 2016 December 31st 12pm , forms must be turned in to Student Housing Service before 2017 Jan 6th 4:30pm.
- **Accommodation Period:** Type I (Individual) 2017 January 16th 12:00pm ~ 2017 February 17th 12:00pm;
Type II (Camp/Club) 2017 January 18th 12:00pm ~ January 25th 12:00pm; & 2017 February 6th 12:00pm ~ February 16th 12:00pm .
- **Closing Period :** During 2017/1/26~2017/2/5 Chinese New Year, Male Dorm I & Female Dorm I will be closed,
no access is available except for approved foreign students, overseas Chinese students, Mainland Chinese students and exchange students .
(Must apply within the announced time and report to the dorm front desk. Unauthorized dorm access is strictly prohibited.)
- **Areas Available :** **Male Dorm I & Female Dorm I** (not open during Chinese New Year, except for ones listed above.)
- **Application Procedure :**

Item	Qualification	Application Procedure	Fees
Type I (Individual)	<ul style="list-style-type: none"> ● Student attending class, conducting research/ internship /experiment/ on campus job, or studying at YZU as foreign students < including overseas Chinese students, Mainland Chinese students > with full school year residency. ● Graduate student or CSC/IM 3+1 program students with reservation for the following semester < fee includes winter & summer vacations. > 	<ul style="list-style-type: none"> ● Enter personal portal and click 「住宿申請」 ● After on-line application, print out the completed application form and turn it in to the Student Housing Service for evaluation. ● With the application form, go to Building I 1st floor Cashier/Financial Office for payment by <u>2017 January 6th 4:30pm.</u> If payment is not completed by the noted deadline, the application will be canceled. ● Take the stamped payment slip back to the Student Housing Service Office to ensure space reservation. You are personally responsible to securely keep the payment slip as proof for receiving the dorm key at time of moving in. 	Winter accommodation fee : <ul style="list-style-type: none"> ● Taiwan Student : NT\$2,100, not including Chinese New Year period. ● Foreign Student : NT\$2,100, not concluding Chinese New Year period. NT\$3,200, including Chinese New Year period
Type II (Camp/Club)	<ul style="list-style-type: none"> ● School team, club or department conducting short-term activity 	<ul style="list-style-type: none"> ● The organizer via Yuan Ze student to enter personal portal 「住宿申請」 to fill up the application form, and print out & turn in the completed form to the Student Housing Service. ● The organizing staff or student should go to Student Housing Service to fill & turn in additional application form with name list 申請表及名單表格 (or the form from website:學務處\表單下載\學生宿舍) ● Application form must be attached with resident name list and be authorized/signed by the department & by the responsible teacher, and then they must be turned in to the Student Housing Service for evaluation & approval. ● The Student Housing Service will arrange the room & bed after receiving the properly authorized and signed application forms. ● Application for the housing internet access, please complete the following procedure: 1.YZU student : via personal portal & click 「住宿申請」 to apply for winter accommodation. 2.None YZU : via YZU organizing personnel to contact related department for temporary account (ext.2959) . ● Due to Chinese New Year, <u>only accept 2017 Jan 18th 12pm ~ Jan 25 12pm, and 2017 Feb 6th 12pm ~ Feb 16th 12pm</u> accommodation applications. 	<ul style="list-style-type: none"> ● NT\$200 cleaning fee will be collected in addition to the accommodation fee. ● Male & Female Dorms II are centralized air conditioning system with higher cost, thus Male & Female Dorms I will be the priority residing areas for the vacation periods for <u>NT\$100/person/day</u>. If more rooms are required, Male & Female Dorms II will be opened for <u>NT\$130/person/day</u>. If more than 10 rooms are needed for camp activity and requesting to live in Male & Female Dorms II, <u>NT\$250/person/day will be charged for such arrangement.</u>